



NOTICE OF MEETING OF THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (RTC)

Day: Wednesday
Date: April 8, 2020
Time: Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

NOTICE TO PUBLIC: The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor's Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will **NOT** have a physical location open to the public until such time this Directive is removed.

Members of the public who wish to participate during a public meeting may do so by providing public comment during the two designated public comment periods, indicated on the agenda, via videoconference or telephonic appearance. To videoconference, you must have access to an Internet connection and a computer equipped with a camera and microphone with which you can join a meeting at the following link: <https://carsoncity.webex.com/meet/sierraroom>. To join by telephone, you must dial the following number: +1-408-418-9388 (Meeting ID: 967 882 207). You may also provide public comment in advance of a meeting by written submission to the following e-mail address: LMaloney@carson.org. For inclusion or reference in the minutes of a meeting, your public comment must include your full name and be submitted via e-mail by not later than 3:00 p.m. the day before the date of the meeting.

AGENDA NOTES: The Carson City Regional Transportation Commission (RTC) is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting via video conference or telephonic appearance, or who wish to make written submissions to RTC. If special arrangements are necessary, please notify RTC staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or LMaloney@carson.org, or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance of the meeting.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under the RTC at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

3. DISCLOSURES: Any member of the RTC Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the RTC's official business. Such disclosures must also be made at such time the specific agenda item is introduced.

4. PUBLIC COMMENT:** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES:

5-A For Possible Action – Discussion and possible approval of the March 11, 2020 draft minutes.

6. PUBLIC MEETING ITEM(S):

6-A For Possible Action – Discussion and possible action regarding the Carson City 2020 Americans with Disabilities Act (ADA) Transition Plan for Pedestrian Facilities in the public right-of-way.

Staff Summary: Federal regulations require Carson City to make a good faith effort toward creating an inventory of ADA-related barriers within the public right-of-way, and developing an action plan to reduce those barriers. The 2020 ADA Transition Plan does that, continuing Carson City's development of a full inventory of existing sidewalks, existing curb ramps, and missing curb ramps in the public right-of-way. Over time, Carson City will address identified barriers, and continue to expand the inventory to include other types of barriers to access.

6-B For Possible Action – Discussion and possible action regarding two Transportation Alternatives Program (TAP) grant applications to the Nevada Department of Transportation for discretionary grant funding for the Carson City Multi-Use Path Rehabilitation and Connection infrastructure project, for approximately \$1.64 million, and for the Western Nevada Safe Routes to Schools non-infrastructure project, for approximately \$885,925.

Staff Summary: The Nevada Department of Transportation (NDOT) is requesting grant applications for the TAP. Applications will be accepted through May 1, 2020. This program is funded with federal dollars from the Federal Highway Administration (FHWA) and requires a minimum of a 5% local match. Carson City is seeking approval submit grant applications for the Carson City Multi-Use Path Rehabilitation and Connection infrastructure project, for approximately \$1.64 million, and for the Western Nevada Safe Routes to Schools non-infrastructure project, for approximately \$885,925.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - Non-Action Items:

- 7-A Transportation Manager's Report
- 7-B Street Operations Activity Report
- 7-C Project Status Report

8. BOARD COMMENTS: For Information Only – Status reports and comments from the members of the RTC Board.

9. The Next Meeting is Tentatively Scheduled – 4:30 p.m., Wednesday, May 13, 2020, at the Sierra Room - Community Center, 851 East William Street, immediately after the meeting of the Carson Area Metropolitan Planning Organization.

10. PUBLIC COMMENT:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

11. ADJOURNMENT: For Possible Action

****PUBLIC COMMENT LIMITATIONS - Although the RTC often provides an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic, and is intended to achieve the efficient conduct of meetings while facilitating public participation via videoconference and telephonic means.**

NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:

This notice has been posted at the following locations:

www.carson.org/agendas
<http://notice.nv.gov>

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting on Wednesday, March 11, 2020, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Mark Kimbrough
Commissioner Lori Bagwell
Commissioner Macquairie
Commissioner Greg Stedfield

STAFF: Lucia Maloney, Transportation Manager
Todd Reese, Deputy District Attorney
Chris Martinovich, Transportation Engineer
Daniel Anderson, Transportation Planner/Analyst
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All approved meeting minutes are available on carson.org/minutes.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

(4:46:06) – Chairperson Bonkowski called the meeting to order at 4:46 p.m. Roll was called, and a quorum was present.

2. AGENDA MANAGEMENT NOTICE

(4:46:35) – Ms. Maloney indicated that there were no modifications to the agenda. Chairperson Bonkowski considered the agenda adopted as published.

3. DISCLOSURES

(4:46:39) – Chairperson Bonkowski entertained Commissioner disclosures; however, none were forthcoming.

4. PUBLIC COMMENT

(4:46:56) – Chairperson Bonkowski entertained public comments; however, no members of the public were present to comment.

5. APPROVAL OF MINUTES

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5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE APPROVAL OF THE FEBRUARY 12, 2019 DRAFT MINUTES.

(4:47:06) – Chairperson Bonkowski introduced the item and entertained comments, changes, corrections, or a motion. Commissioner Stedfield pointed out two typographical errors which have since been corrected.

(4:47:57) – Commissioner Bagwell moved to approve the minutes of the February 12, 2019 RTC meeting as corrected. The motion was seconded by Commissioner Macquairie and carried 5-0-0.

6. PUBLIC MEETING ITEMS

6-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION TO DETERMINE THAT CREATIVE BUS SALES, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER (CONTRACT FILE 19300102) PURSUANT TO NRS CHAPTER 332, TO SELECT CREATIVE BUS SALES AS THE RTC’S VENDOR FOR ADA-COMPLIANT MID-SIZE LOW FLOOR ROLLING STOCK (BUSES) FOR THE NEXT FIVE YEARS, AND TO AUTHORIZE PUBLIC WORKS TO PURCHASE TWO BUSES FROM CREATIVE BUS SALES, INC. FOR A TOTAL NOT TO EXCEED AMOUNT OF \$255,976 (\$127,988 PER BUS).

(4:48:14) – Chairperson Bonkowski introduced the item. Ms. Maloney gave background on previous bus purchases from Creative Bus Sales, Inc. and presented the Staff Report, incorporated into the record, recommending authorization to purchase two buses in this fiscal year. She also responded to clarifying questions by the Commissioners. Discussion ensued regarding electric buses and Ms. Maloney explained that Staff continue “to keep an eye on it”; however, Carson City did not have the charging infrastructure for electric buses that run all day. She added that some regional operators such as those in Tahoe possessed mobility hubs for quick charges. She also noted that “clean diesel” vehicles might be an interim option. No public was present to comment; therefore, Chairperson Bonkowski entertained a motion.

(4:56:22) – Vice Chair Kimbrough moved to select Creative Bus Sales, Inc. as the RTC’s vendor for JAC buses, and to authorize Public Works to purchase two buses for a total of \$255,976. The motion was seconded by Commissioner Bagwell and carried 5-0-0.

6-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION SEEKING APPROXIMATELY \$472,505 BY THE PUBLIC WORKS DEPARTMENT FOR ADA IMPROVEMENTS ALONG COLORADO STREET AND CALIFORNIA STREET.

(4:56:43) – Chairperson Bonkowski introduced the item. Ms. Maloney presented the Staff Report which is incorporated into the record and responded to clarifying questions by the Commissioners. She also explained to Chairperson Bonkowski that Staff will keep the project scalable based on the amount awarded. Ms. Maloney clarified for Vice Chair Kimbrough that the area along Colorado and California Streets was chosen due to drainage, sidewalk, curb, gutter, and safety issues. Commissioner Bagwell

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explained that the area qualified for ADA and low-to-moderate income CDBG requirements. Since no members of the public were available to comment, Chairperson Bonkowski entertained a motion.

(5:02:54) – Commissioner Bagwell moved to approve the submission of the grant application as presented. The motion was seconded by Commissioner Stedfield and carried 5-0-0.

6-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO N.R.S. CHAPTER 338 AND TO AWARD CONTRACT NO. 19300091, FAIRVIEW DRIVE WATERLINE AND ROAD RECONSTRUCTION PROJECT, TO SIERRA NEVADA CONSTRUCTION, INC. FOR A TOTAL NOT TO EXCEED AMOUNT OF \$903,107.70 TO BE FUNDED WITH SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS WITH THE REQUIRED MATCH FROM THE REGIONAL TRANSPORTATION FUND, AND FROM THE WATER UTILITY CAPITAL PROJECTS ACCOUNT.

(5:03:19) – Chairperson Bonkowski introduced the item. Mr. Martinovich presented the Staff Report and accompanying agenda materials. There were no Commissioner or public comments. Chairperson Bonkowski entertained a motion.

(5:06:03) – Commissioner Bagwell moved to award Contract No. 19300091 as presented. Commissioner Macquairie seconded the motion. The motion carried 5-0-0.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - NON-ACTION ITEMS:

7-A TRANSPORTATION MANAGER’S REPORT

(5:06:31) – Ms. Maloney updated the Commission on the Carson Area Transportation System Management Plan led by the CAMPO Staff, noting that it had gone out for a Request for Qualifications (RFQs) on March 10, 2020 which would be open for proposals until April 13, 2020, at 2:00 p.m. She also explained that District 2 projects were moving forward and nearing the 100 percent design stage, and that they were on schedule. Ms. Maloney informed the Commission that they would have the opportunity to recommend approval of the Fiscal Year (FY) 2021 Carson City Transit, RTC Streets, Safe Route to Schools, and CAMPO funds at the April RTC meeting. She also stated that “the Kings Canyon 70 percent design plans have been provided to Staff from Central Federal Lands as requested by [Commissioner] Macquairie” and that Staff would agendize the item for comments in the next meeting. Ms. Maloney noted that the speed limit policy developed by Staff will be discussed as an information item during the April meeting as well. There were no Commissioner questions.

7-B STREET OPERATIONS ACTIVITY REPORT

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(5:08:06) – Chairperson Bonkowski introduced the item and pointed out a redundant item on the report which had not been removed since the last meeting. Ms. Maloney reviewed the report which is incorporated into the record. There were no comments or questions from the Commissioners.

8. BOARD COMMENTS: FOR INFORMATION ONLY – STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE RTC BOARD.

(7:09:28) – Chairperson Bonkowski entertained Board comments. Vice Chair Kimbrough stated that he was glad to “see the discussion on the roadways.” Chairperson Bonkowski added that “allowing private roads in subdivisions is not as easy as it sounds.” Ms. Maloney clarified for Commissioner Macquairie that the *Project Status Report* agenda item will be agendized every other month.

9. THE NEXT MEETING IS TENTATIVELY SCHEDULED – 4:30 P.M., WEDNESDAY, APRIL 8, 2020, AT THE SIERRA ROOM - COMMUNITY CENTER, 851 EAST WILLIAM STREET.

(5:11:06) – Chairperson Bonkowski read the agenda item into the record and clarified that the RTC meeting will immediately follow the Carson Area Metropolitan Planning Organization meeting which starts at 4:30 p.m.

10. PUBLIC COMMENT

(5:11:21) – Chairperson Bonkowski entertained public comments; however, none were forthcoming.

11. ADJOURNMENT: FOR POSSIBLE ACTION

(5:11:30) – Chairperson Bonkowski adjourned the meeting at 5:11 p.m.

The Minutes of the March 11, 2019 Carson City Regional Transportation Commission meeting are so approved this 8th day of April 2020.



STAFF REPORT

Report To: The Carson City Regional Transportation Commission (RTC)

Meeting Date: April 8, 2020

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: For Possible Action – Discussion and possible action regarding the Carson City 2020 Americans with Disabilities Act (ADA) Transition Plan for Pedestrian Facilities in the public right-of-way.

Staff Summary: Federal regulations require Carson City to make a good faith effort toward creating an inventory of ADA-related barriers within the public right-of-way, and developing an action plan to reduce those barriers. The 2020 ADA Transition Plan does that, continuing Carson City’s development of a full inventory of existing sidewalks, existing curb ramps, and missing curb ramps in the public right-of-way. Over time, Carson City will address identified barriers, and continue to expand the inventory to include other types of barriers to access.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

I move to approve the Carson City 2020 Americans with Disabilities Act (ADA) Transition Plan for Pedestrian Facilities in the public right-of-way as presented.

Background/Issues & Analysis

The purpose of the Plan is to provide the framework for achieving equal access throughout Carson City’s Programs, Services, and Activities. Accommodating disabled persons throughout the transportation system is essential to good customer service, a high quality of life for Carson City residents and visitors, and to promote effective governance.

This document is required by Title II of the Americans with Disabilities Act (ADA) of 1990, and pertains to pedestrian facilities in the public right-of-way. This document ensures that reasonable access within the public right-of-way for persons with disabilities is provided and maintained. Pedestrian facilities within the public right-of-way include sidewalks, curb ramps, pedestrian crossings, transit stops, paved shared-use paths, and pedestrian-activated signal systems.

To comply with ADA Title II, Carson City is required to have and maintain an ADA Transition Plan that makes gradual progress toward development of a full self-evaluated inventory of barriers within pedestrian facilities located in the public right-of-way.

Title II requires that a Transition Plan include:

- (1) The official responsible for implementation of the transition plan
- (2) An inventory of accessibility barriers (obstacles to access)
- (3) Methods used to make facilities accessible
- (4) A schedule demonstrating a strong commitment to eliminate the inventory of barriers

The 2020 ADA Transition Plan builds upon the City's initial 2015 ADA Transition Plan that performed a self-evaluation on 26 signalized intersections, 30 miles of sidewalk, and 41 transit stops. The 2015 document created an initial inventory of pedestrian facilities, solicited public outreach, identified an ADA Coordinator, and created a clear process for complaints and grievances.

The 2015 ADA Transition Plan is available online at the following link:

<https://www.carson.org/government/departments-g-z/public-works/transportation/documents1>

Since the 2015 ADA Transition Plan, Carson City has developed a full inventory of existing sidewalks, existing curb ramps, and missing curb ramps. The current inventory includes the following:

- o 269 Linear miles of sidewalk
- o 3,099 Existing Curb Ramps
- o 825 Missing Curb Ramps

Over time, the inventory will continue to expand to include other barriers such as areas of narrow access less than 36" (e.g. utility poles and electrical cabinets located in the sidewalk), non-compliant curb ramps, non-compliant pedestrian push buttons and accessible pedestrian signals, discontinuities in the sidewalk (e.g. deteriorated, excessively cracked, or vertically-offset sidewalks that impede accessibility), and missing walkways (connectivity gaps in the existing pedestrian network).

An eighth page ad was placed in the Nevada Appeal and Record Courier on February 29, 2020, and the draft report has been posted on CAMPO's website. Staff presented the draft plan to CAMPO on March 11, 2020 for public comment. No additional public comment has been received.

Applicable Statute, Code, Policy, Rule or Regulation

-28 CFR 35.150(d)

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: CAMPO fund, Unified Planning Work Program account / Task 3.4 - Updates to Supporting Regional Planning Documents / G302820001.

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: The development of the plan was budgeted under Task 3.4 *Updates to Supporting Regional Planning Documents* of CAMPO's 2019/2020 Unified Planning Work Program (UPWP) (\$35,000). CAMPO staff will continue to update the inventory of pedestrian facilities in the public right-of-way. No specific improvements are required with this plan.

Future efforts to expand the inventory to include barriers such as areas of narrow access less than 36", non-compliant curb ramps, non-compliant pedestrian push buttons and accessible pedestrian signals, discontinuities in the sidewalk, and missing walkways will be proposed under future Unified Planning Work Programs.

Alternatives

-Do not approve the plan and provide alternate direction to staff.

Supporting Material

-Exhibit-1: Carson City 2020 ADA Transition Plan for Pedestrian Facilities in the Public Right-of-Way

-Exhibit-2: CAMPO's Unified Planning Work Program Cost/Funding Summary Table

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

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Carson City

2020 Americans with Disabilities Act

(ADA) Transition Plan for Pedestrian Facilities in the Public Right-of-Way



2020 ADA TRANSITION PLAN

Executive Summary

Program Information and Requirements

The purpose of the Plan is to provide the framework for achieving equal access throughout Carson City's Programs, Services, and Activities. Carson City believes accommodating disabled persons throughout the transportation system is essential to good customer service, a high quality of life for Carson City residents and visitors, and to promote effective governance.

This document is required by Title II of the Americans with Disabilities Act (ADA) of 1990, and pertains to pedestrian facilities in the public right-of-way. This document ensures reasonable access for persons with disabilities, within the public right-of-way, is provided and maintained. Pedestrian facilities within the public right-of-way include sidewalks, curb ramps, pedestrian crossings, transit stops, paved shared use paths, and pedestrian activated signal systems.

To comply with Title II, Carson City is required to have and maintain an ADA Transition Plan that makes gradual progress toward development of a full self-evaluated inventory of barriers within pedestrian facilities located in the public right-of-way.

Title II requires that a Transition Plan include:

- (1) The official responsible for implementation of the transition plan
- (2) An inventory of accessibility barriers (obstacles to access)
- (3) Methods used to make facilities accessible
- (4) A schedule demonstrating a strong commitment to eliminate the inventory of barriers

(1) Implementation of the ADA Transition Plan

The Official responsible for implementation of the ADA Transition Plan for Pedestrian Facilities in the Public Right-of-Way is:

Lucia Maloney, Transportation Manager
Carson City Public Works, 3505 Butti Way
Carson City, Nevada 89701, 775-283-7396, lmaloney@carson.org

(2) Inventory of Accessibility Barriers

The 2020 ADA Transition Plan builds upon the City's initial 2015 ADA Transition Plan that performed a self-evaluation on 26 signalized intersections, 30 miles of sidewalk, and 41 transit stops. The 2015 document created an initial inventory of pedestrian facilities, solicited public outreach, identified an ADA Coordinator, and created a clear process for complaints and grievances.

Since the 2015 ADA Transition Plan, Carson City has developed an inventory of existing sidewalks, existing curb ramps, and missing curb ramps. The current inventory includes the following:

- 269 Linear miles of sidewalk
- 3,099 Existing Curb Ramps
- 825 Missing Curb Ramps

Over time, the inventory will continue to expand to include other barriers such as areas of narrow access less than 36" (such as utility poles and electrical cabinets located in the sidewalk), non-compliant curb ramps, non-compliant pedestrian push buttons and accessible pedestrian signals, discontinuities in the sidewalk (deteriorated, excessively cracked, or vertically offset sidewalks that impede accessibility), and missing walkways (connectivity gaps in the existing pedestrian network).

(3) Methods to make Facilities Accessible

The 2020 ADA Transition Plan documents and reaffirms Carson City's methods currently in place to improve the accessibility of pedestrian walkways. The most significant challenge for making pedestrian facilities ADA compliant is funding availability. The City employs a three-pronged approach to upgrading pedestrian facilities.

- **Transportation Capital Improvement Projects** – all capital projects constructed by City Departments are designed to meet the 2010 ADA Accessibility Guidelines (**ADAAG**). In 2011, new design guidelines for Pedestrian Facilities in the Public Right-of-Way (**PROWAG**) were proposed; however, these guidelines have not been adopted by the Department of Justice. The 2011 proposed design guidelines are incorporated into all capital projects when feasible and reasonable.

Capital projects that alter the roadway are required to provide curb ramps where street-level pedestrian walkways cross the curbs (street crossings). Roadway alterations are defined as reconstruction, rehabilitation, resurfacing, widening, and projects of similar scale and effect. Certain maintenance and pavement preservation projects do not require adding curb ramps; however, all transportation capital projects evaluate pedestrian accessibility during project scoping, in accordance with the City's adopted Complete Streets Policy (<https://www.carson.org/Home/ShowDocument?id=40709>).

- **Development Permits** – all new private construction is required to comply with currently adopted ADA Accessibility Guidelines. Existing development seeking permits for expansion or rehabilitation are required to comply with accessibility guidelines. In addition, existing development, at the time of a permit, is required to bring inadequate infrastructure in the right-of-way into compliance with ADA guidelines. This includes removing barriers such as missing curb ramps, deteriorated and excessively cracked sidewalks, areas of narrow access, and missing walkways.
- **Street Maintenance** – Public Works street crews repair deteriorated concrete throughout the year. Repairs are prioritized based on safety, customer requests, and funding availability. A multi-year schedule is used to track repairs.

The current process allows for a responsive, customer-friendly approach. Over the coming years, Carson City’s Street Maintenance Division will incorporate and prioritize accessibility barriers identified in this plan into its annual work program.

(4) Schedule to Eliminate Barriers

Availability of funding plays an important role in the City’s ability to eliminate barriers. Annually, there is approximately \$600,000 allocated toward sidewalk improvements through a combination of funding from capital projects, street maintenance, and competitive grant funding. Competitive grant funding, which is difficult to predict, is a primary source of funding to eliminate barriers.

Currently there are approximately 11 million square feet of sidewalk in the city, which would cost approximately \$91 million to replace. The lifespan of sidewalk can range from 40 to 75 years; given Northern Nevada’s freeze and thaw climate Carson City staff predicts a life span on the lower end. De-icing products can cause the surface to deteriorate faster. Given the current annual budget (\$600,000) allocated toward sidewalk infrastructure, Carson City would be able to replace its entire network every 151 years. As a result, the schedule to eliminate known barriers and future barriers (as sidewalk infrastructure degrades) is ongoing.

This plan prioritizes barriers that pose significant safety issues, such as missing curb ramps and narrow access, due to their ability to force pedestrians off of the sidewalk network and into the roadway. These barriers will further be prioritized based on the proximity to high use areas and the condition of the concrete. Due to the limited funds available, it is important that sidewalk infrastructure in fair condition, not posing an immediate safety hazard, be retained to the extent possible.

Future Updates to the Plan

This ADA Transition Plan is a living document aimed at guiding investment to reduce accessibility barriers and to demonstrate Carson City's strong commitment toward providing equivalent access to the maximum extent possible.

Future updates to Carson City's ADA Transition Plan will include continued efforts to gradually develop a comprehensive inventory of all accessibility barriers. Additional barriers to be added to the inventory will include areas of narrow access less than 36" (such as utility poles and electrical cabinets located in the sidewalk), non-compliant existing curb ramps, non-compliant pedestrian push buttons and accessible pedestrian signals, discontinuities in the sidewalk (deteriorated and excessively cracked sidewalks that impede accessibility), and missing walkways (abrupt endings or connectivity gaps in the existing pedestrian network).

Chapter 1 Program Information and Requirements

1.0 ADA Policy Statement

The purpose of the 2020 ADA Transition Plan is to provide the framework for achieving equal access throughout Carson City's Programs, Services, and Activities. Carson City believes accommodating disabled persons throughout the transportation system is essential to good customer service, a high quality of life for Carson City residents and visitors, and to promote effective governance.

The ADA Policy is supported by the following goals:

From the *Board of Supervisor's Strategic Plan*

- Quality of Life and Community - Promote educational, cultural, and recreational opportunities that contribute to the health and well-being of our community.
- Safety - Ensure a safe community through proactive and responsive protection of life and property.
- Sustainable Infrastructure - Develop and maintain a sustainable public infrastructure to meet the current and future needs of our community

From national transportation legislation, *National Performance Goals*

- Safety - To achieve a significant reduction in traffic fatalities and serious injuries on all public roads
- Infrastructure Condition - To maintain the highway infrastructure asset system in a state of good repair
- Reduced Project Delivery Delays - To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices

From the *Carson Area Metropolitan Planning Organization's (CAMPO) 2040 Regional Transportation Plan*

- Increase the safety of the transportation system for all users
- Maintain a sustainable regional transportation system
- Increase the mobility and reliability of the transportation system for all users
- Maintain and develop a multi-modal transportation system that supports economic vitality
- Provide an integrated transportation system

1.1 Legislative Mandate

The federal legislation, known as the Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation, and telecommunications. The ADA is a civil rights law that mandates equal opportunity for individuals with disabilities. The ADA prohibits discrimination in access to jobs, public accommodations, government services, public transportation, and telecommunications. The ADA is divided into five titles (or sections) that relate to different areas of public life.

Title II of the ADA specifically applies to state and local governments, referred to as “public entities” and their programs and services. Title II of the ADA requires that all Programs, Services, and Activities of public entities provide equal access for individuals with disabilities.

To comply with Title II, Carson City is required to have and maintain an ADA transition plan that makes gradual progress toward development of a full self-evaluated inventory of barriers within pedestrian facilities located in the public right-of-way.

Title II requires that a Transition Plan include:

- (1) The official responsible for implementation of the transition plan
- (2) An inventory of barriers (obstacles to access)
- (3) Methods used to make facilities accessible
- (4) A schedule demonstrating a strong commitment to eliminate the inventory of barriers

1.2 ADA Program Information

The current Carson City ADA Coordinator’s name and contact information is posted on the City’s ADA Information webpage at: <https://www.carson.org/government/departments-a-f/finance/risk-management/ada-information>.

The Carson City ADA Coordinator is:

Cecilia Meyer, ADA Coordinator, Carson City Risk Management
201 N. Carson Street, Suite #3
Carson City, Nevada 89701, 775-283-7484, cmeyer@carson.org

The Official responsible for implementation of the ADA Transition Plan for Pedestrian Facilities in the Public Right-of-Way is:

Lucia Maloney, Transportation Manager
Carson City Public Works, 3505 Butti Way
Carson City, Nevada 89701, 775-283-7396, lmaloney@carson.org

1.3 Public Accommodation and Grievance Procedure

In accordance with the requirements of the ADA, Carson City has established a Grievance Procedure, which may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefit by Carson City. The public request for accommodations or the complaint/grievance process is an integral part of the Transition Plan. Public requests for accommodations or grievances/complaints often drive the prioritization of improvements.

To make a request for accommodation or to file a complaint/grievance regarding accessibility of pedestrian facilities in the public right-of-way (i.e. missing curb ramps or deteriorated sidewalk), the ADA Coordinator should be contacted in writing in a way that describes the issue in detail and includes the location. If the person needs help in completing the required forms for the ADA Coordinator, assistance can be provided upon request. The ADA Coordinator will then route this information to the appropriate City department for review and possible action. The City department will then respond to the ADA Coordinator with its findings. The ADA Coordinator will then record the City's formal response and will reply to the requestor or the complainant/grievant. All accommodation requests and complaints/grievances are kept on file pursuant to the City's and State's records retention policies.

Below are links to the City's Grievance Procedure and Grievance Form:

Appendix A, Grievance Procedure

<https://www.carson.org/home/showdocument?id=44734>

Appendix A, Grievance Form

<https://www.carson.org/home/showdocument?id=44735>

1.4 Public Outreach

Significant public outreach was completed as part of the 2015 ADA Transition Plan. Carson City provided several opportunities to receive input from various departments within the City as well as the public concerning the 2015 ADA Transition Plan. Efforts in 2015 included the formation of an ADA transition plan committee, a public workshop, a liaison committee, and the holding of a public meeting to share the draft plan with the public and solicit input. The information gathered from this outreach helped to form the framework for the 2015 Plan.

The 2020 ADA Transition Plan has retained the same framework established in 2015. The goal of achieving equal access and reducing accessibility barriers has been reaffirmed. The 2020 ADA Transition Plan is primarily technical in nature, thus, extensive outreach was not performed. The technical elements involved the development of sidewalk and curb ramp inventories, and the start of an inventory for accessibility barriers.

In 2016, Carson City established a Customer Request online forum ([Carson City Connect](#)). This forum has been used to receive comments and complaints from the public. Since the start of 2016, there have been approximately 386 customer requests that have involved sidewalk repair or obstructions in the sidewalk. This application is used by the Street Maintenance Division to rapidly respond to serious hazards on pedestrian facilities within the right-of-way.

In development of this plan, the City's ADA Coordinator has been consulted. At the time of this report, no formal complaints/grievances have been submitted.

In February 2020, an ad was placed in the local newspaper and on the City's website, presenting the draft 2020 ADA Transition Plan for Pedestrian Facilities in the Public Right-of-Way. The ad invited individuals to meet with City staff to discuss the plan and its priorities, and to inform the public about the upcoming meetings noted below.

The draft 2020 ADA Transition Plan for Pedestrian Facilities in the Public Right-of-Way was presented for comments and action at the following two public meetings:

- Carson Area Metropolitan Planning Organization Meeting March 11, 2020
- Carson City Regional Transportation Commission Meeting April 8, 2020

2.0 Inventory of Accessibility Barriers

The 2020 ADA Transition Plan builds upon the City's initial 2015 ADA Transition Plan that performed a self-evaluation on the following:

- Carson Municipal Code, Title 11, Chapter 11.12 – Encroachments, Obstructions, Maintenance and Construction of Highways and Sidewalks
- Carson Municipal Code, Title 18, Division 12.12 – Sidewalks, Curb and Gutter, Driveway Approaches, Curb-cuts, Alleys and Bikeways
- City Standard Details for Public Works Construction
- ADA policies and procedures for City fixed-route bus service
- ADA policies and procedures for City paratransit bus service
- Transportation Facilities
 - Twenty-six (26) signalized intersections within Carson City
 - Approximately thirty (30) miles of arterial sidewalks were inventoried and evaluated. Sidewalks were selected based on pedestrian activity along the corridor and proximity to major traffic generators.
 - Forty-one (41) transit stops within Carson City were identified and evaluated. Transit stops were chosen for evaluation based on transit ridership data, snow removal priority, and whether or not a shelter was present.

The 2015 ADA Transition Plan for Transportation Facilities is incorporated by reference and available online at:

<https://www.carson.org/government/departments-g-z/public-works/transportation/documents1>

The 2020 ADA Transition Plan expanded inventory includes:

- 269 Linear miles of sidewalk
- 3,099 Existing Curb Ramps
- 825 Missing Curb Ramps

Appendix B of this 2020 ADA Transition Plan graphically shows the collected inventory of pedestrian facilities. As discussed in Section 3.1 of this plan, the inventory is displayed by Carson City's five Performance Districts.

Over time, the inventory will expand to include other barriers such as areas of narrow access less than 36" (e.g. utility poles and electrical cabinets located in the sidewalk), non-compliant curb ramps, non-compliant pedestrian push buttons and accessible pedestrian signals, discontinuities in the sidewalk (deteriorated and excessively cracked sidewalks that impede accessibility), and missing walkways (connectivity gaps in the existing pedestrian network).

The inventory of sidewalks, existing curb ramps, and missing curb ramps have been incorporated into the City's overall Asset Management Program, which promotes a proactive maintenance and planning strategy, minimizes risk, maximizes the effective useful life of City assets, optimizes customer service, promotes data driven decisions, and increases transparency.

3.0 Methods to Make Facilities Accessible

The 2020 ADA Transition Plan documents and reaffirms Carson City's established methods to improve the accessibility of pedestrian walkways. The most significant challenge for making pedestrian facilities ADA compliant is funding availability. The City employs a three-pronged approach to upgrading pedestrian facilities. ADA upgrades within Carson City are completed through the City's Transportation Capital Improvement Program, the City's development permit approval process, and the City's annual street maintenance program.

3.1 Transportation Capital Improvement Projects

Transportation capital projects funded through the City's budget is one method the City uses to remove ADA accessibility barriers and to bring existing infrastructure into compliance with current ADA standards.

Funding

Funded through the City's annual budget process with revenue from fuel, sales, and infrastructure taxes, the Carson City Regional Transportation Commission (RTC) establishes priorities and recommends funding allocation for transportation improvement projects.

There is approximately \$2 million in annual funding for Carson City Public Works to design and deliver transportation capital projects. In addition to the \$2 million in local funding, federal funding is available in the form of competitive grants, which is commonly sought and awarded. Typically, the federal grants require a local match that can range from 5% to 50%.

Pavement Management Plan

The approximate \$2 million in funding for Carson City Public Works capital projects is primarily used to implement the City's Pavement Management Plan. In 2018, Carson City developed a Pavement Management Plan for Fiscal Years 2019-2023, which formalizes and establishes an efficient and effective strategy for preserving and maintaining the City's roadways. The Plan establishes five performance districts within the City and a five-year rotating schedule to streamline work efforts.

The Plan identifies project evaluation criteria to consistently and transparently prioritize projects. The leading criteria include pavement condition, preventive and corrective maintenance schedule, roadway functional classification, and safety. As part of the safety criterion, projects that reduce ADA barriers are given points as part of the scoring/project selection process.

The Pavement Management Plan can be viewed online at the link below:

<https://www.carson.org/government/departments-g-z/public-works/transportation/documents1>

Scoping and Design

After the project selection process, the projects go into the scoping and design phase. All new capital projects are designed to meet the 2010 ADA Accessibility Guidelines. The ADA standards apply to facilities used by state and local governments to provide designated public transportation services, including bus stops and stations. In 2011, new design guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) were proposed; however, these guidelines have not been adopted by the Department of Justice (DOJ). The 2011 proposed design guidelines are incorporated into the project design when feasible.

Technically Infeasible

The 2010 Standards set minimum accessibility requirements for infrastructure design. In situations where strict compliance with the Standards is technically infeasible, the entity must comply to the maximum extent feasible. “Technically infeasible” is defined as something that has little likelihood of being accomplished due to existing structural conditions.

Any existing pedestrian facility being replaced shall be made accessible to the maximum extent feasible. Carson City recognizes that there are locations where it is “technically infeasible” to bring a facility into full compliance due to existing physical site constraints. Alterations to features, spaces, or facilities within public rights-of-way are considered technically infeasible when existing physical site constraints such as underlying terrain, right-of-way availability, underground structures, adjacent developed facilities, drainage, or the presence of a notable natural or historic feature make it impracticable to bring the altered elements into compliance.

If a design element or elements are determined technically infeasible to achieve ADA compliance, then the pedestrian facility and features shall be documented with justification, approved by the City Engineer. Technical infeasibility does not apply for new construction. All new construction projects including pedestrian facilities or features shall meet current ADA standards unless it is structurally impracticable. Full compliance will be considered structurally impracticable only in those rare circumstances when the unique characteristics of terrain prevent the incorporation of accessibility features (See 28 CFR 35.151(a)(2)).

Maintenance versus Alterations

Due to the tangential relationship between roadways and sidewalks, federal regulations provide additional guidance when existing roadways are being replaced or altered. The DOJ has issued a briefing memorandum clarifying what types of roadway projects are determined to be an alteration or a maintenance project, as well as, what pedestrian facilities adjacent to the roadway project are required to be upgraded. A summary of the briefing memorandum is below, and a copy of the briefing memorandum is included in Appendix C.

Summary of the Memorandum

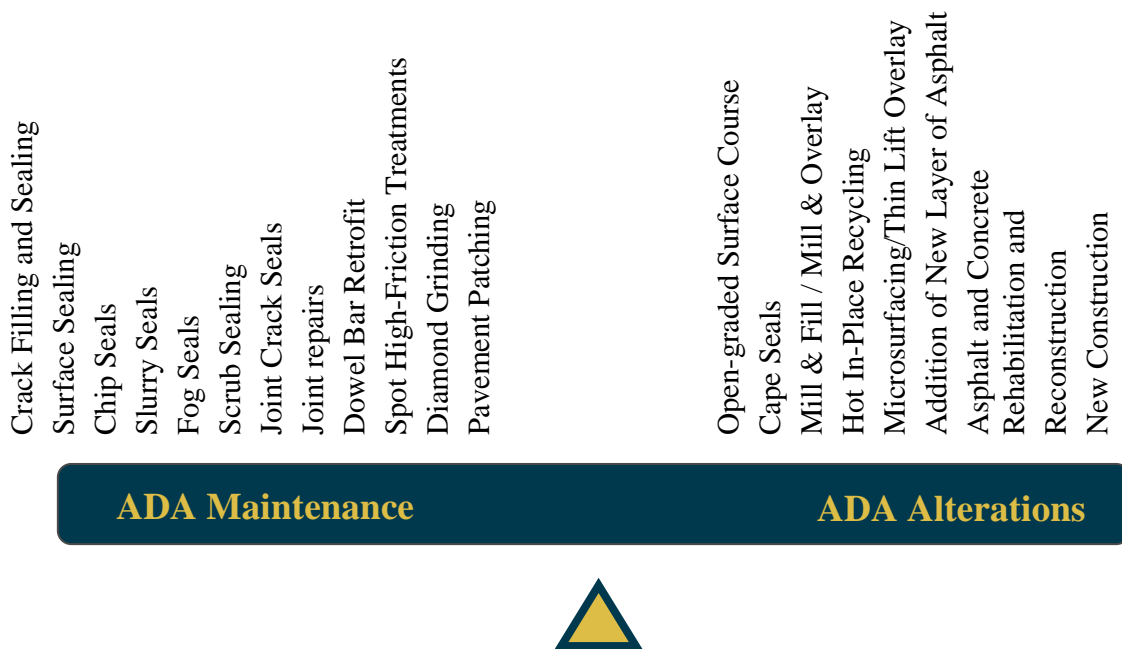
DOJ's regulations require accessible planning, design, and construction to integrate people with disabilities into mainstream society. Further, these laws require that public entities responsible for operating and maintaining the public rights-of-way do not discriminate in their programs and activities against persons with disabilities. The Federal Highway Administration's (FHWA's) ADA program implements the DOJ regulations through delegated authority to ensure that pedestrians with disabilities have the opportunity to use the transportation system's pedestrian facilities in an accessible and safe manner.

FHWA and DOJ met in March 2012 and March 2013 to clarify guidance on the ADA's requirements for constructing curb ramps on resurfacing projects. Projects deemed to be alterations must include curb ramps within the scope of the project, if sidewalk is present or justified. This single Federal policy provides for increased consistency and improved enforcement.

The policy identifies specific asphalt and concrete-pavement repair treatments that are considered to be alterations – requiring installation of curb ramps within the scope of the project – and those that are considered to be maintenance, which do not require curb ramps at the time of the improvement.

This approach clearly identifies the types of structural treatments that both DOJ and FHWA agree require curb ramps (when there is a pedestrian walkway with a prepared surface for pedestrian use and a curb, elevation, or other barrier between the street and the walkway) and furthers the goal of the ADA to provide increased accessibility to the public right-of-way for persons with disabilities. Figure 3.0 provides a summary of the types of projects that fall within maintenance versus alterations.

Figure 3.0 Maintenance versus Alterations



3.2 Development Permits

A second method that the City uses to remove ADA accessibility barriers and to bring existing infrastructure into compliance with current ADA standards is through the City's development permit process.

All new private construction is required to comply with currently adopted ADA Accessibility Guidelines. Existing development seeking permits for expansion or rehabilitation are also required to comply with accessibility guidelines. Carson City Municipal Code, Title 11 Highway and Sidewalks, Chapter 11.12, requires existing development at the time of a permit to bring inadequate infrastructure in the right-of-way into compliance with ADA guidelines. This includes removing barriers such as missing curb ramps, deteriorated and excessively cracked sidewalks, areas of narrow access, and missing walkways.

The standards for development are contained within the Carson City Municipal Code, available online here: https://library.municode.com/nv/carson_city/codes/code_of_ordinances

3.3 Street Maintenance

The third method the City uses to remove ADA accessibility barriers and to bring existing infrastructure into compliance with current ADA standards is through the City's annual maintenance program. The annual work program budget is approximately \$130,000. Public Works street crew repair deteriorated concrete throughout the year. Repairs are prioritized based on safety, customer requests and complaints, and funding availability. A multi-year schedule is used to track repairs.

The current process allows for a responsive, customer-friendly approach. Over the coming years, Carson City's Street Maintenance Division will incorporate and prioritize accessibility barriers identified in this plan into its annual work program.

4.0 Schedule to Eliminate Barriers

The availability of funding plays an important role in the City's ability to eliminate barriers and upgrade infrastructure. Annually, there is approximately \$600,000 allocated toward sidewalk improvements through a combination of funding from capital projects, street maintenance activities, and competitive discretionary grants. Competitive grants, which are difficult to predict, is a significant source of funding to eliminate barriers.

Currently there approximately 269 linear miles or approximately 11 million square feet of sidewalk in the city, this would cost approximately \$91 million to replace. The replacement cost estimate is based on an \$8.00 per square foot concrete removal and replacement cost, and a \$36.00 per linear foot removal and replacement cost for curb and gutter. The life-span of sidewalk can range from 40 to 75 years, given Northern Nevada's freeze and thaw climate and exposure to de-icing products, staff predicts a life span on the lower end. Given the current annual funding amount (\$600,000) allocated toward sidewalk infrastructure, Carson City would be able to replace its entire network approximately every 151 years. As a result, the schedule to eliminate known barriers and future barriers (as sidewalk infrastructure degrades) is ongoing.

At the time of this plan, the City had approximately 825 missing curb ramps. The cost for a curb ramp can range between \$5,000 and \$15,000. The total cost to eliminate missing ramps is approximately \$3 to \$9 million.

This 2020 ADA Transition Plan prioritizes barriers that pose immediate safety hazards, such as missing ramps and narrow access, due to their ability to force pedestrians off of the sidewalk network and into the roadway. These barriers will further be prioritized based on the proximity to high-use areas, high volume roadways, and the condition of the concrete. Due to the limited funds available it is important that sidewalk infrastructure in fair condition, not posing an immediate safety hazard, is retained to the extent possible.

This ADA Transition Plan is a living document aimed at guiding investment to reduce ADA barriers and to demonstrate Carson City's strong commitment toward providing equal access to the maximum extent possible.

To illustrate Carson City's past commitment to ensuring equal access, below is a list of significant transportation related capital projects since 2015 that involve upgrades to pedestrian facilities. Some of the projects were entirely focused on pedestrian facilities while others were focused on roadway improvements with associated pedestrian improvements. The list provides information on the project, the total cost of the project, and approximately how much funding was spent on improvements to pedestrian facilities.

Figure 4.0 provides a list of transportation related capital projects which total approximately \$38.5 million in construction expenditures, of which approximately \$7.6 million (20 percent) are related to pedestrian facilities. The costs are construction only, and do not include soft costs associated with design, construction management, or project management.

Figure 4.0 List of Transportation related Capital Projects

- 2015 (constructed) - Empire Elementary School ADA Project, construction costs totaled \$180,718, all improvements were related to pedestrian facilities. The project replaced damaged sidewalk and replaced non ADA compliant curb ramps.
- 2016 (constructed) - Downtown Carson Street Project, construction costs totaled \$8.3 million, of which \$643,429 were related to pedestrian facilities. The downtown Carson Street project reconstructed the roadway and incorporated Complete Street improvements between William Street and Fifth Street.
- 2016 (constructed) - Airport Road Multi-Use Path Project, construction costs totaled \$704,109, all improvements were related to pedestrian facilities. The Airport Road multi-use path constructed an off-street path from the south end of N. Lompa Street to Fifth Street.
- 2016 (constructed) - Airport Road Mill and Overlay Project, construction costs totaled \$313,102, of which \$27,875 were related to pedestrian facilities. The project rehabilitated roadway between Butti Way and Fifth Street, and abutting sidewalk improvements.
- 2017 (constructed) - North Carson Street ADA Project, construction costs totaled \$175,072, all improvements were related to pedestrian facilities. The project replaced deteriorated sidewalk and non ADA compliant curb ramps. The project was located on N. Carson Street between John Street and Winnie Lane.
- 2018 (constructed) - Curry Street Downtown Project, construction costs totaled \$3.6 million, of which \$264,022 were related to pedestrian facilities. The project reconstructed Curry Street between Musser Street and Robinson Street, and intersecting side streets between Carson Street and Curry Street. In addition to roadway improvements the project replaced deteriorated sidewalk and non ADA compliant curb ramps, as well as constructed enhanced crosswalks to match the recently constructed downtown corridor.

- 2018 (constructed) - Koontz Lane ADA Improvement Project, construction costs totaled \$61,125, all improvements were related to pedestrian facilities in anticipation for a roadway micro seal project.
- 2019 (constructed) - College Parkway ADA Project, construction costs totaled \$200,233, all improvements were related to pedestrian facilities. This project replaced deteriorated sidewalk and non ADA compliant curb ramps, as well as, ADA improvements near pedestrian push buttons. This project was located on College Parkway between Carson Street and Northgate Lane.
- 2019 (constructed) - Stewart Street Pedestrian Crossing Project, construction costs totaled \$786,925, all improvements were related or due to pedestrian facilities. This project was delivered by the Nevada Department of Transportation and constructed two enhanced pedestrian crossing on Stewart Street, between Little Lane and Wright Way.
- 2019 (constructed) - U.S. 50 Pedestrian Crossing Project, construction costs totaled \$275,000, all improvements were related to pedestrian facilities. This project was delivered by the Nevada Department of Transportation and constructed an enhanced pedestrian crossing located on U.S. 50 between Fairview Drive and Airport Road.
- 2020 (planned) - Airport Road ADA Project, construction costs are estimated at \$227,979, all improvements are related to pedestrian facilities. This project is planned and is currently in the design phase. It is focused on replacing deteriorated sidewalk, replacing non ADA compliant curb ramps, adding sidewalk, and adding a City bus stop that meets ADA standards. This project is located on Airport between U.S. 50 and Champion Street (just north of).
- 2020 (under construction) - Fairview Drive Rehabilitation Project, construction costs are estimated at \$1.2 million, of which \$156,640 are related to pedestrian facilities. This project rehabilitates Fairview Drive between Carson Street and Roop Street. Pedestrian improvements include replacement of deteriorated sidewalk, non ADA compliant curb ramps, and ADA improvements near signal bush buttons.
- 2020 (under construction) - Multi-Use Path to Colorado Street Project, construction costs total \$937,000, all improvements are related to pedestrian facilities. The project constructs a multi-use path from the existing linear ditch path to Colorado Street, paralleling the I-580 freeway.
- 2020 (under construction) - South Carson Street Complete Street Project, construction costs total \$20 million, of which \$1,395,304 are related to pedestrian facilities. The project rehabilitates the South Carson Street roadway between Fifth Street and Appion Way, and provides continuous pedestrian improvements through the corridor.
- 2021 (planned) - Multi-Use Path to the Edmonds Sport Complex, construction costs are estimated at \$1.6 million, all improvements are related to pedestrian facilities. The project will construct a multi-use path from Colorado Street to the Edmonds Sports Complex.

5.0 Future ADA Transition Plan Updates

This ADA Transition Plan is a living document aimed at guiding investment to reduce accessibility barriers and to demonstrate Carson City's strong commitment toward providing equivalent access to the maximum extent possible.

Future updates to Carson City's ADA Transition Plan will include continued efforts to gradually develop a comprehensive inventory of all accessibility barriers. Additional barriers to be added to the inventory will include areas of narrow access less than 36" (such as utility poles and electrical cabinets located in the sidewalk), non-compliant existing ramps, non-compliant pedestrian push buttons and accessible pedestrian signals, discontinuities in the sidewalk (deteriorated and excessively cracked sidewalks that impede accessibility), and missing walkways (abrupt endings or connectivity gaps in the existing pedestrian network).

Appendix A

Grievance Procedures

&

Grievance Form



CARSON CITY, NEVADA
Grievance Procedure under
The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990. It may be used by anyone who wishes to file a Complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The Complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the Complaint, will be made available, upon request, for persons with disabilities.

The Complaint should be submitted by the grievant and/or their designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Cecilia Meyer, ADA Coordinator
Carson City Risk Management
201 N. Carson Street, Suite #3
Carson City, NV 89701

Within 15 calendar days after receipt of the Complaint, the ADA Coordinator, Cecilia Meyer, or her designee, will speak to or meet with the complainant (whichever the complainant desires) to discuss the Complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator, Cecilia Meyer, or her designee, will respond in writing, and, where appropriate, in format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City and may offer options for substantive resolution of the Complaint.

If the response by the ADA Coordinator, Cecilia Meyer, or her designee, does not satisfactorily resolve the issue, the complainant and/or their designee may appeal the decision within 15 calendar days after receipt of the response, to the City Manager, Nancy Paulson, or her designee.

Within 15 calendar days after receipt of the appeal, the City Manager, Nancy Paulson, or her designee, will speak to, or meet with the complainant (whichever the complainant desires) to discuss the Complaint and possible resolutions. Within 15 calendar days after the meeting, the City Manager, Nancy Paulson, or her designee, will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the Complaint.

All written complaints received by the ADA Coordinator, Cecilia Meyer, or her designee, appeals to the City Manager, Nancy Paulson, or her designee, and responses from these two offices will be retained by the City for at least three years.

Attachment B to Settlement Agreement between the United States of America and **Carson City**, Nevada in DJ# **204-46-149**

Revised 1/2020

DEPARTMENT OF RISK MANAGEMENT
201 North Carson Street, Suite #3, Carson City, NV 89701 – Phone (775) 283-7484 Fax (775) 887-2107 TDD 711



CARSON CITY, NEVADA CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990, Carson City will not discriminate against qualified individuals with disabilities on the basis of disability in the City's services, programs, or activities.

Employment: The City does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the Americans with Disabilities Act (ADA).

Effective Communication: The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in City programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. For example, individuals with service animals are welcomed in City offices, although otherwise animals are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service, or activity, should contact the ADA Coordinator, Cecilia Meyer, in the office of Risk Management, at 775-887-2133, as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a City program, service, or activity is not accessible to persons with disabilities should be directed to the ADA Coordinator, Cecilia Meyer, in the office of Risk Management at 775-283-7484.

The City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Attachment A to Settlement Agreement between the United States of America and **Carson City**, Nevada in DJ# 204-46-149.

Revised 1/2020

DEPARTMENT OF RISK MANAGEMENT
201 North Carson Street, Suite #3, Carson City, NV 89701 – Phone (775) 283-7484 Fax (775) 887-2107 TDD 711

Grievance Form

Instructions: Please fill out this form completely, in black ink or type. Sign and return to the address on page 3.

Complainant: _____

Address: _____

City, State and Zip Code: _____

Telephone: _____

Email: _____

Person Discriminated Against (if same as above, proceed to next page):

Address: _____

City, State, and Zip Code: _____

Telephone: _____

Government, or organization, or institution which you believe has discriminated:

Name: _____

When did the discrimination occur? _____ Date: _____

Where did the discrimination occur? _____

Describe the incident/complaint with enough detail so the nature of the grievance can be understood (use space on page 3 if necessary):

Have efforts been made to resolve this complaint through the internal grievance procedure of the government, organization, or institution?

Yes _____ No _____

If yes: what is the status of the grievance?

Has the complaint been filed with another bureau of the Department of Justice or any other Federal, State, or local civil rights agency or court?

Yes _____ No _____

If yes:

Agency or Court: _____

Contact Person: _____

Address: _____

City, State, and Zip Code: _____

Telephone: _____

Email: _____

Date Filed: _____

Do you intend to file with another agency or court?

Yes _____ No _____

Agency or Court: _____

Address: _____

City, State and Zip Code: _____

Telephone: _____

Additional space for answers:

Signature: _____

Date: _____

Return to:

Cecilia Meyer, ADA Coordinator
Carson City Risk Management
201 N. Carson Street, Suite #3
Carson City, NV 89701
775-283-7484, cmeyer@carson.org

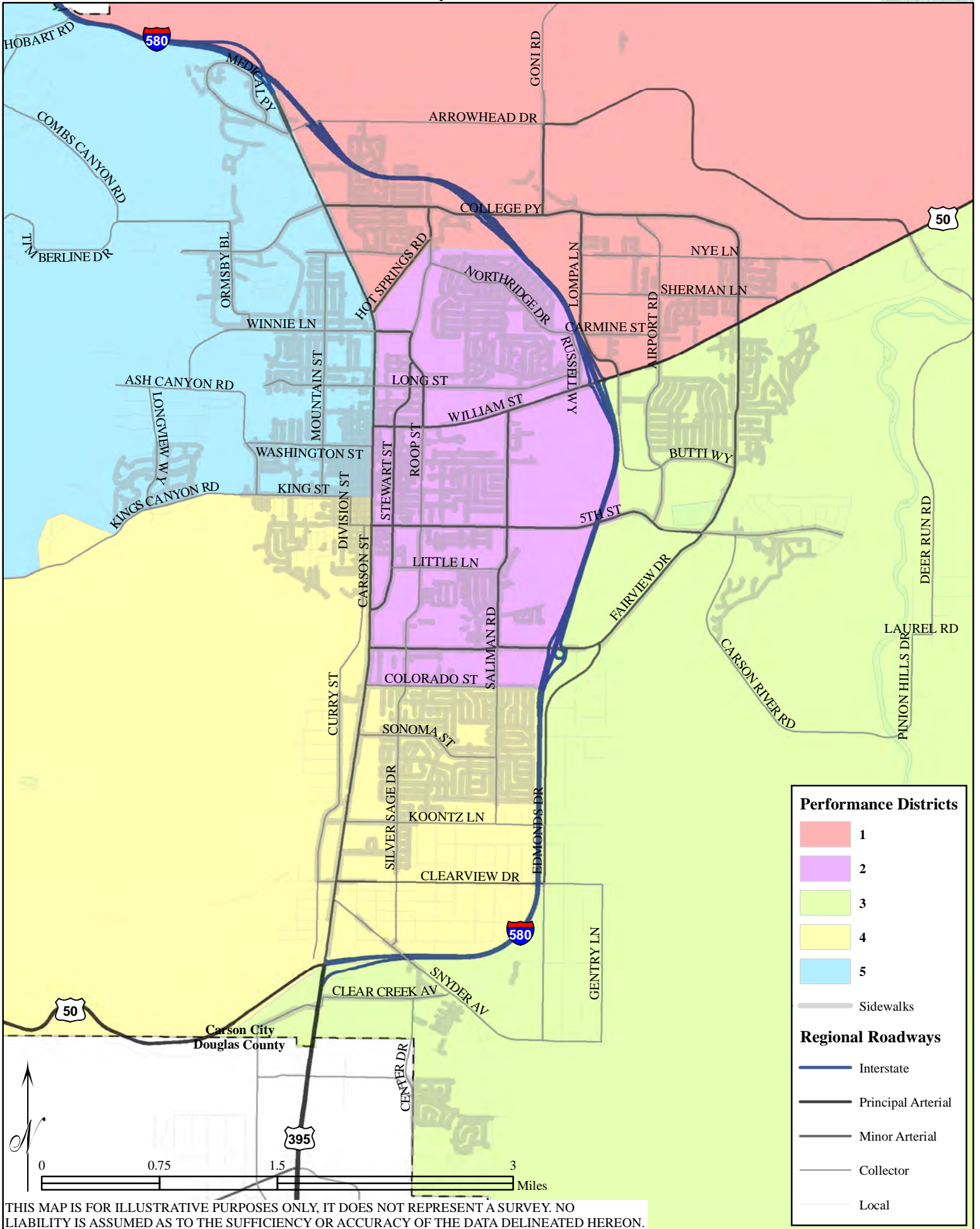
Appendix B

Inventory of Pedestrian Facilities By Performance District

List of Maps

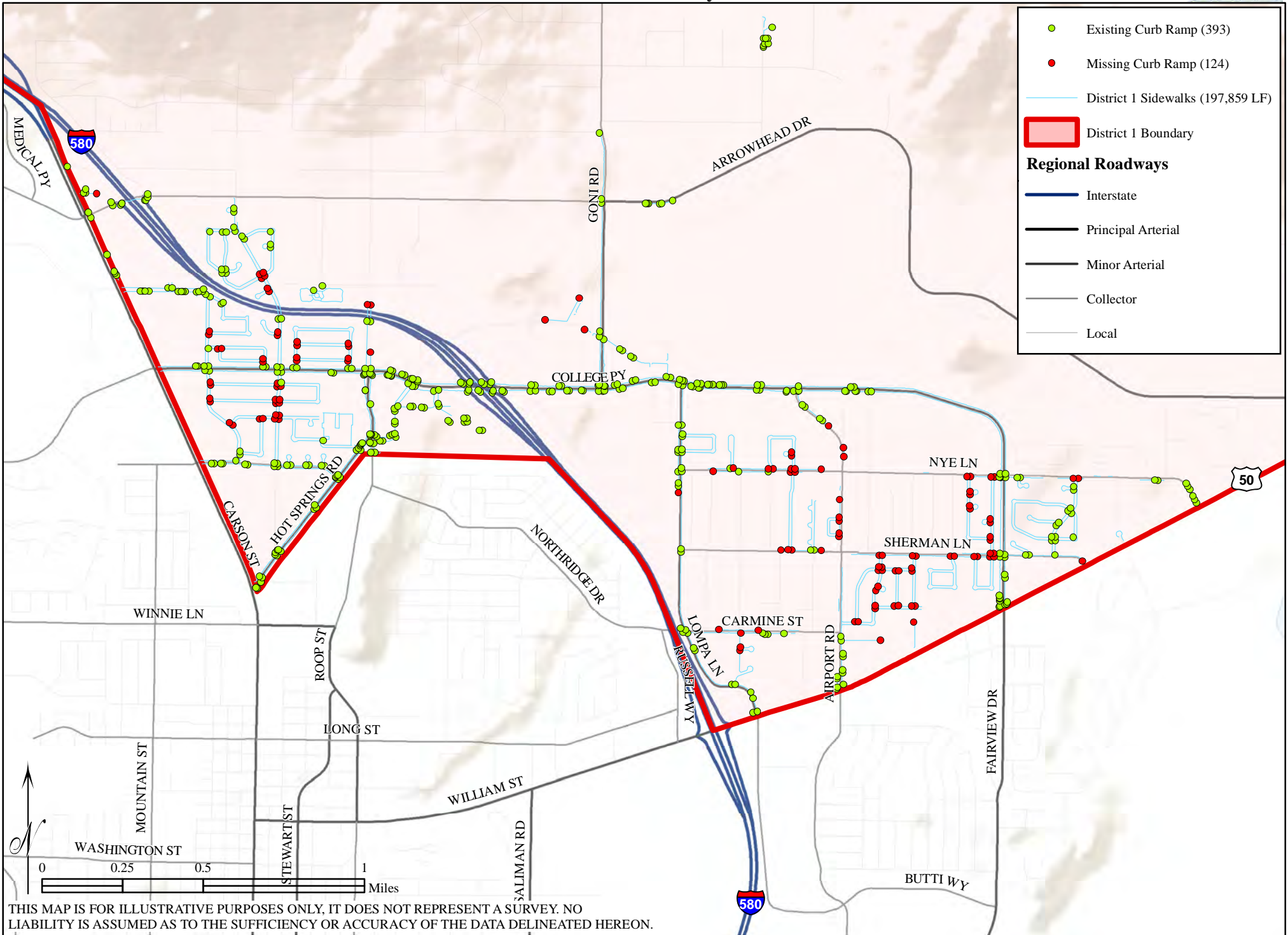
- Overview of Performance Districts
 - Performance District 1
 - Performance District 2
 - Performance District 3
 - Performance District 4
 - Performance District 5

Carson City Performance Districts



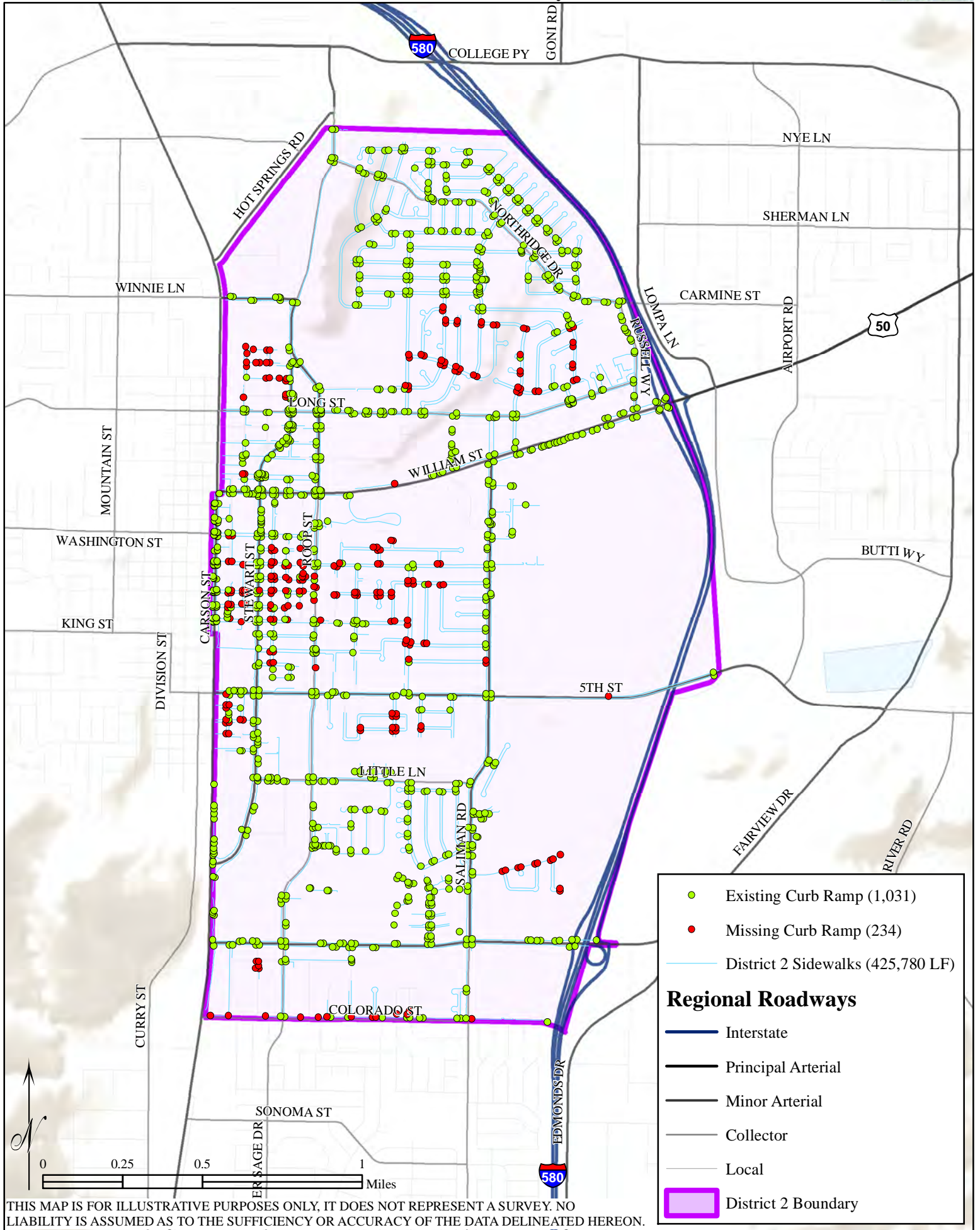
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Performance District 1 - 2020 Inventory of Pedestrian Facilities



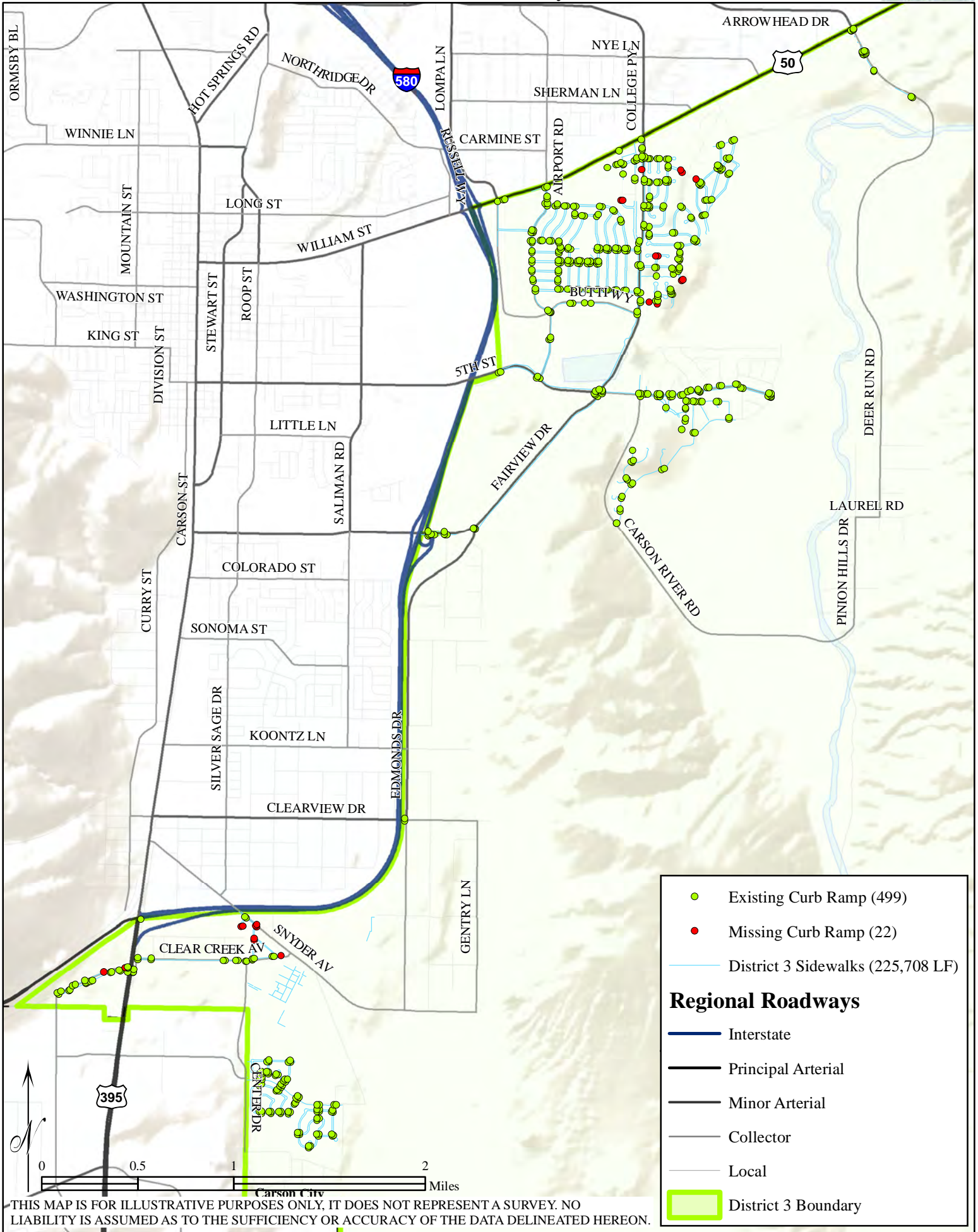
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Performance District 2 - 2020 Inventory of Pedestrian Facilities



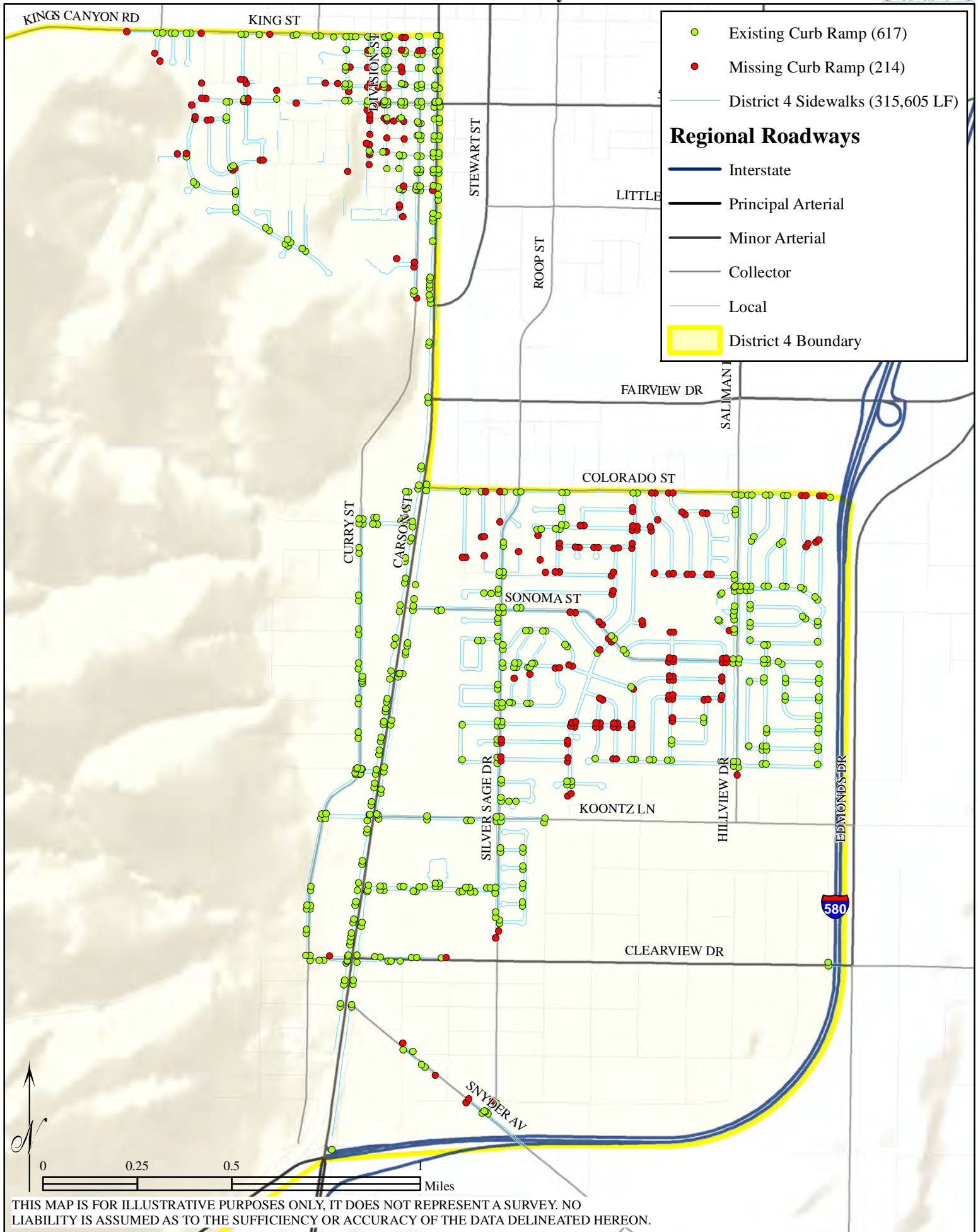
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Performance District 3 - 2020 Inventory of Pedestrian Facilities



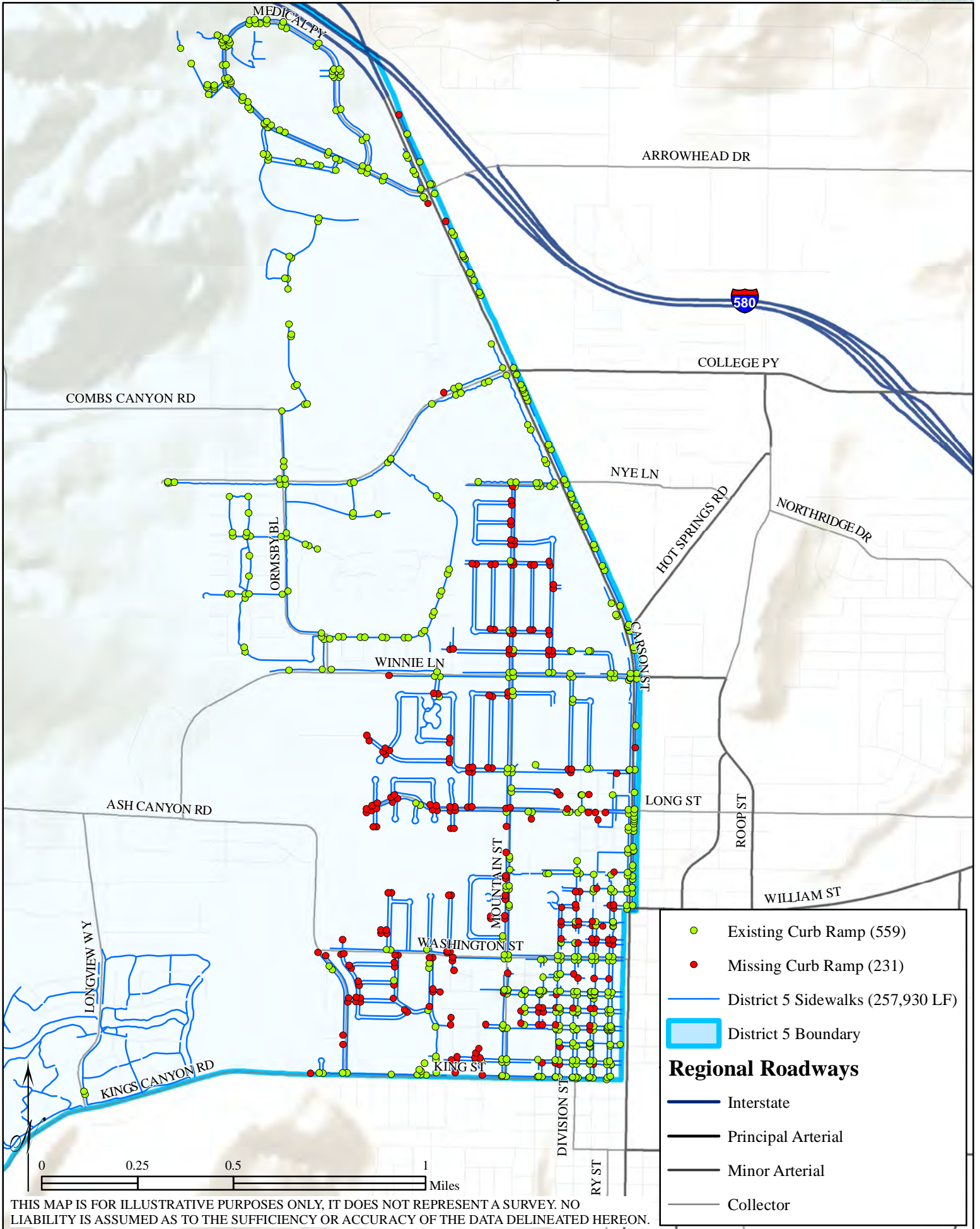
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Performance District 4 - 2020 Inventory of Pedestrian Facilities



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Performance District 5 - 2020 Inventory of Pedestrian Facilities



- Existing Curb Ramp (559)
- Missing Curb Ramp (231)
- District 5 Sidewalks (257,930 LF)
- District 5 Boundary

Regional Roadways

- Interstate
- Principal Arterial
- Minor Arterial
- Collector

THIS MAP IS FOR ILLUSTRATIVE PURPOSES ONLY, IT DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED AS TO THE SUFFICIENCY OR ACCURACY OF THE DATA DELINEATED HEREON.

Appendix C

Maintenance

Versus

Alterations

U.S. Department of Transportation

Federal Highway Administration

1200 New Jersey Avenue, SE

Washington, DC 20590

202-366-4000

Civil Rights

Civil Rights



U.S. Department of Justice
Civil Rights Division
Disability Rights Section



U.S. Department of Transportation
Federal Highway Administration

Department of Justice/Department of Transportation Joint Technical Assistance¹ on the Title II of the Americans with Disabilities Act Requirements to Provide Curb Ramps when Streets, Roads, or Highways are Altered through Resurfacing

Title II of the Americans with Disabilities Act (ADA) requires that state and local governments ensure that persons with disabilities have access to the pedestrian routes in the public right of way. An important part of this requirement is the obligation whenever streets, roadways, or highways are *altered* to provide curb ramps where street level pedestrian walkways cross curbs.² This requirement is intended to ensure the accessibility and usability of the pedestrian walkway for persons with disabilities.

An alteration is a change that affects or could affect the usability of all or part of a building or facility.³ Alterations of streets, roads, or highways include activities such as reconstruction, rehabilitation, *resurfacing*, widening, and projects of similar scale and effect.⁴ Maintenance activities on streets, roads, or highways, such as filling potholes, are not alterations.

Without curb ramps, sidewalk travel in urban areas can be dangerous, difficult, or even impossible for people who use wheelchairs, scooters, and other mobility devices. Curb ramps allow people with mobility disabilities to gain access to the sidewalks and to pass through center islands in streets. Otherwise, these individuals are forced to travel in streets and roadways and are put in danger or are prevented from reaching their destination; some people with disabilities may simply choose not to take this risk and will not venture out of their homes or communities.

Because resurfacing of streets constitutes an alteration under the ADA, it triggers the obligation to provide curb ramps where pedestrian walkways intersect the resurfaced streets. See *Kinney v. Yerusalim*, 9 F 3d 1067 (3rd Cir. 1993). This obligation has been discussed in a variety of technical assistance materials published by the Department of Justice beginning in 1994.⁵ Over the past few

years, state and local governments have sought further guidance on the scope of the alterations requirement with respect to the provision of curb ramps when streets, roads or highways are being resurfaced. These questions have arisen largely due to the development of a variety of road surface treatments other than traditional road resurfacing, which generally involved the addition of a new layer of asphalt. Public entities have asked the Department of Transportation and the Department of Justice to clarify whether particular road surface treatments fall within the ADA definition of alterations, or whether they should be considered maintenance that would not trigger the obligation to provide curb ramps. This Joint Technical Assistance addresses some of those questions.

Where must curb ramps be provided?

Generally, curb ramps are needed wherever a sidewalk or other pedestrian walkway crosses a curb. Curb ramps must be located to ensure a person with a mobility disability can travel from a sidewalk on one side of the street, over or through any curbs or traffic islands, to the sidewalk on the other side of the street. However, the ADA does not require installation of ramps or curb ramps in the absence of a pedestrian walkway with a prepared surface for pedestrian use. Nor are curb ramps required in the absence of a curb, elevation, or other barrier between the street and the walkway.

When is resurfacing considered to be an alteration?

Resurfacing is an alteration that triggers the requirement to add curb ramps if it involves work on a street or roadway spanning from one intersection to another, and includes overlays of additional material to the road surface, with or without milling. Examples include, but are not limited to the following treatments or their equivalents: addition of a new layer of asphalt, reconstruction, concrete pavement rehabilitation and reconstruction, open-graded surface course, micro-surfacing and thin lift overlays, cape seals, and in-place asphalt recycling.

What kinds of treatments constitute maintenance rather than an alteration?

Treatments that serve solely to seal and protect the road surface, improve friction, and control splash and spray are considered to be maintenance because they do not significantly affect the public's access to or usability of the road. Some examples of the types of treatments that would normally be considered maintenance are: painting or striping lanes, crack filling and sealing, surface sealing, chip seals, slurry seals, fog seals, scrub sealing, joint crack seals, joint repairs, dowel bar retrofit, spot high-friction treatments, diamond grinding, and pavement patching. In some cases, the combination of several maintenance treatments occurring at or near the same time may qualify as an alteration and would trigger the obligation to provide curb ramps.

What if a locality is not resurfacing an entire block, but is resurfacing a crosswalk by itself?

Crosswalks constitute distinct elements of the right-of-way intended to facilitate pedestrian traffic. Regardless of whether there is curb-to-curb resurfacing of the street or roadway in general, resurfacing of a crosswalk also requires the provision of curb ramps at that crosswalk.

¹ The Department of Justice is the federal agency with responsibility for issuing regulations implementing the requirements of title II of the ADA and for coordinating federal agency compliance activities with respect to those requirements. Title II applies to the programs and activities of state and local governmental entities. The Department of Justice and the Department of Transportation share responsibility for enforcing the requirements of title II of the ADA with respect to the public right of way, including streets, roads, and highways.

2 See 28 CFR 35.151(i)(1) (Newly constructed or altered streets, roads, and highways must contain curb ramps or other sloped areas at any intersection having curbs or other barriers to entry from a street level pedestrian walkway) and 35.151(i)(2) (Newly constructed or altered street level pedestrian walkways must contain curb ramps or other sloped areas at intersections to streets, roads, or highways).

3 28 CFR 35.151(b)(1).

4 2010 ADA Accessibility Standards, section 106.5.

5 See 1994 Title II Technical Assistance Manual Supplement, Title II TA Guidance: The ADA and City Governments: Common Problems; and ADA Best Practices Tool Kit for State and Local Governments: Chapter 6, Curb Ramps and Pedestrian Crossings under Title II of the ADA, available at ada.gov.

Page last modified on June 28, 2013.

U.S. Department of Transportation

Federal Highway Administration

1200 New Jersey Avenue, SE

Washington, DC 20590

202-366-4000

Civil Rights

QUESTIONS & ANSWERS

Supplement to the 2013 DOJ/DOT Joint Technical Assistance on the Title II of the Americans with Disabilities Act Requirements To Provide Curb Ramps when Streets, Roads, or Highways are Altered through Resurfacing

The *Department of Justice (DOJ)/Department of Transportation (DOT) Joint Technical Assistance on the Title II of the Americans with Disabilities Act [ADA] Requirements to Provide Curb Ramps when Streets, Roads, or Highways are Altered through Resurfacing (Joint Technical Assistance)* was published on July 8, 2013. This document responds to frequently asked questions that the Federal Highway Administration (FHWA) has received since the technical assistance document was published. In order to fully address some questions, the applicable requirements of Section 504 of the Rehabilitation Act of 1973 that apply to public entities receiving Federal funding from DOT, either directly or indirectly, are also discussed. This document is not a standalone document and should be read in conjunction with the 2013 Joint Technical Assistance.

Q1: *When a pavement treatment is considered an alteration under the ADA and there is a curb ramp at the juncture of the altered road and an existing sidewalk (or other prepared surface for pedestrian use), but the curb ramp does not meet the current ADA Standards, does the curb ramp have to be updated to meet the current ADA Standards at the time of the pavement treatment?*

A1: It depends on whether the existing curb ramp meets the appropriate accessibility standard that was in place at the time it was newly constructed or last altered.

When the Department of Justice adopted its revised title II ADA Regulations including the updated ADA Standards for Accessible Design (2010 Standards,¹ as defined in 28 CFR 35.151), it specified that “(e)lements that have not been altered in existing facilities on or after March 15, 2012, and that comply with the corresponding technical and scoping specifications for those elements in either the 1991 Standards or in the Uniform Federal Accessibility Standards (UFAS) ... are not required to be modified in order to comply with the requirements set forth in the 2010 Standards.” 28 C.F.R. 35.150(b)(2)(i). As a result of this “safe harbor” provision, if a curb ramp was built or altered prior to March 15, 2012, and complies with the requirements for curb ramps in either the 1991 ADA Standards for Accessible Design (1991 Standards, known prior to 2010 as

the 1991 ADA Accessibility Guidelines, or the 1991 ADAAG) or UFAS, it does **not** have to be modified to comply with the requirements in the 2010 Standards. However, if that existing curb ramp did not comply with either the 1991 Standards or UFAS as of March 15, 2012, then the safe harbor does not apply and the curb ramp must be brought into compliance with the requirements of the 2010 Standards concurrent with the road alteration. *See* 28 CFR 35.151(c) and (i).

Note that the requirement in the 1991 Standards to include detectable warnings on curb ramps was suspended for a period between May 12, 1994, and July 26, 1998, and again between December 23, 1998, and July 26, 2001. If a curb ramp was newly constructed or was last altered when the detectable warnings requirement was suspended, and it otherwise meets the 1991 Standards, Title II of the ADA does not require that the curb ramp be modified to add detectable warnings in conjunction with a road resurfacing alteration project. *See* Question #14 however, for a discussion of the DOT Section 504 requirements, including detectable warnings.

Q2: *The Joint Technical Assistance states that “[r]esurfacing is an alteration that triggers the requirement to add curb ramps if it involves work on a street or roadway spanning from one intersection to another, and includes overlays of additional material to the road surface, with or without milling.” What constitutes “overlays of additional material to the road surface” with respect to milling, specifically, when a roadway surface is milled and then overlaid at the same height (i.e., no material is added that exceeds the height of what was present before the milling)?*

A2: A project that involves milling an existing road, and then overlaying the road with material, regardless of whether it exceeds the height of the road before milling, falls within the definition of “alteration” because it is a change to the road surface that affects or could affect the usability of the pedestrian route (crosswalk). *See Kinney v. Yerusalim*, 9 F.3d 1067 (3rd Cir. 1993). Alterations require the installation of curb ramps if none previously existed, or upgrading of non-compliant curb ramps to meet the applicable standards, where there is an existing pedestrian walkway. *See* also Question 8.

Q3: *If a roadway resurfacing alteration project does not span the full width of the road, do I have to put in curb ramps?*

A3: It depends on whether the resurfacing work affects a pedestrian crosswalk. If the resurfacing affects the crosswalk, even if it is not the full roadway width, then curb ramps must be provided at both ends of the crosswalk. *See* 28 CFR 35.151(i).

Public entities should not structure the scope of work to avoid ADA obligations to provide curb ramps when resurfacing a roadway. For example, resurfacing only between crosswalks may be regarded as an attempt to circumvent a public entity's obligation under the ADA, and potentially could result in legal challenges.

If curb ramp improvements are needed in the vicinity of an alteration project, it is often cost effective to address such needs as part of the alteration project, thereby advancing the public entity's progress in meeting its obligation to provide program access to its facilities. *See* Question 16 for further discussion.

Q4: *When a road alteration project triggers the requirement to install curb ramps, what steps should public (State or local) entities take if they do not own the sidewalk right-of-way needed to install the required curb ramps?*

A4: The public entity performing the alteration is ultimately responsible for following and implementing the ADA requirements specified in the regulations implementing title II. At the time an alteration project is scoped, the public entity should identify what ADA requirements apply and whether the public entity owns sufficient right-of-way to make the necessary ADA modifications. If the public entity does not control sufficient right-of-way, it should seek to acquire the necessary right-of-way. If a complaint is filed, the public entity will likely need to show that it made reasonable efforts to obtain access to the necessary right-of-way.

Q5: *The Joint Technical Assistance is silent on when it becomes effective. Is there an effective date for when States and local public entities must comply with the requirements discussed in the technical assistance?*

A5: The Joint Technical Assistance, as well as this Supplement to it, does not create any new obligations. The obligation to provide curb ramps when roads are altered has been an ongoing obligation under the regulations implementing title II of the ADA (28 CFR 35.151) since the regulation was initially adopted in 1991. This technical assistance was provided to respond to questions that arose largely due to the development of a variety of road surface treatments, other than traditional road resurfacing, which generally involved the addition of a new layer of asphalt. Although the Joint Technical Assistance was issued on July 8, 2013, public entities have had an ongoing obligation to comply with the alterations requirements of title II and should plan to bring curb ramps that are or were part of an alteration into compliance as soon as possible.

Q6: *Is the curb ramp installation work required to be a part of the Plans, Specifications and Estimate package for an alteration project or can the curb ramp work be accomplished under a separate contract?*

A6: The curb ramp installation work can be contracted separately, but the work must be coordinated such that the curb ramp work is completed prior to, or at the same time as, the completion of the rest of the alteration work. *See* 28 CFR 35.151(i).

Q7: *Is a curb ramp required for a sidewalk that is not made of concrete or asphalt?*

A7: The Joint Technical Assistance states that “the ADA does not require installation of ramps or curb ramps in the absence of a pedestrian walkway with a prepared surface for pedestrian use.” A “prepared surface for pedestrian use” can be constructed out of numerous materials, including concrete, asphalt, compacted soil, decomposed granite, and other materials. Regardless of the materials used to construct the pedestrian walkway, if the intent of the design was to provide access to pedestrians, then curb ramps must be incorporated where an altered roadway intersects the pedestrian walkway. *See* 28 CFR 35.151(i).

Q8: *If an existing curb ramp is replaced as part of a resurfacing alteration, is there an obligation to address existing obstacles on the adjacent sidewalk at the same time?*

A8: No. The Joint Technical Assistance addresses those requirements that are triggered when a public entity alters a roadway where the roadway intersects a street level pedestrian walkway (28 CFR 35.151(i)). Public entities are required to address other barriers on existing sidewalks, such as steep cross slopes or obstructions, as part of their on-going program access and transition plan obligations under title II of the ADA and Section 504 and in response to requests for reasonable modifications under the ADA or reasonable accommodations under Section 504. *See* 28 CFR 35.105, 35.130(b)(7), and 35.150(d); *see also* 49 CFR 27.7(e), 27.11(c)(2).

Q9: *Several pavement preservation treatment types are not listed in the technical assistance. If the treatment type is not specifically on the list of maintenance treatments, is it an alteration?*

A9: New treatments are always being developed and the best practice is for the City or other local public entity conducting the work, the State transportation agency, and FHWA to work together to come to an agreement on a reasonable determination of whether the unlisted treatment type is an alteration or maintenance and document their decisions. If the new treatment can be deemed to be the equivalent of any of the items listed as alterations, it is a reasonable interpretation that they are in fact alterations and should be treated as such.

Q10 *When does a combination of two or more 'maintenance' treatments rise to the level of being an alteration?*

A10: The list of the pavement types that are considered maintenance, as stated in the 2013 Joint Technical Assistance document, are Chip Seals, Crack Filling and Sealing, Diamond Grinding, Dowel Bar Retrofit, Fog Seals, Joint Crack Seals, Joint Repairs, Pavement Patching, Scrub Sealing, Slurry Seals, Spot High-Friction Treatments, and Surface Sealing. The combination of two or more maintenance treatments may rise to the level of being an alteration.

The best practice is for the City or other local public entity conducting the work, the State transportation agency, and FHWA to work together to come to an agreement on a reasonable determination, document their policies, and apply that determination consistently in their locality.

Q11: *When will utility trench work require compliance with ADA curb ramp requirements?*

A11: The answer to this question depends on the scope and location of the utility trench work being done. If the utility trench work is limited to a portion of the pavement, even including a portion of the crosswalk, repaving necessary to cover the trench would typically be considered maintenance and would not require simultaneous installation or upgrading of curb ramps. Public entities should note that the ADA requires maintenance of accessible features, and as such, they must ensure that when the trench is repaved or other road maintenance is performed, the work does not result in a lesser level of accessibility. *See* 28 CFR 35.133(a). If the utility work impacts the curb at a pedestrian street crossing where no curb ramp exists, the work affecting the curb falls within the definition of "alteration," and a curb ramp must be constructed rather than simply replacing the curb. *See* 28 CFR 35.151(b) and 35.151(i).

If a public entity is unsure whether the scope of specific trench work and repair/repaving constitutes an alteration, the best practice is for the public entity to work together with the State transportation agency and the FHWA Division to come to an agreement on how to consistently handle these situations and document their decisions.

Q12: *Is full-depth pavement patching considered maintenance?*

A12: The answer to this question depends on the scope and location of the pavement patch. If the pavement patch work is limited to a portion of the pavement, even including a portion of the crosswalk, patching the pavement would typically be considered maintenance and would not require simultaneous installation or upgrading of curb ramps. Public entities should note that the ADA requires maintenance of accessible features, and as such, they should ensure that when the pavement is patched or other road maintenance is performed, the work does not result in a lesser level of accessibility. *See* 28 CFR 35.133(a). If the pavement patching impacts the curb at a

pedestrian street crossing where no curb ramp exists, the work affecting the curb falls within the definition of “alteration,” and a curb ramp must be constructed rather than simply replacing the curb. *See* 28 CFR 35.151(b) and 35.151(i).

If a public entity is unsure whether the scope of specific full-depth pavement patching constitutes an alteration, the best practice is for the public entity to work together with the State transportation agency and the FHWA Division to come to an agreement on how to consistently handle these situations and document their decisions.

Q13: Do any other requirements apply to road alteration projects undertaken by public entities that receive Federal financial assistance from DOT either directly or indirectly, even if such financial assistance is not used for the specific road alteration project at issue?

A13: Yes, if a public entity receives any Federal financial assistance from DOT whether directly or through another DOT recipient, then the entity must also apply DOT's Section 504 requirements even if the road alteration project at issue does not use Federal funds. *See* 49 CFR 27.3 (applicability of DOT's Section 504 requirements) and 27.5 (definition of “program or activity”).

DOT's Section 504 disability nondiscrimination regulations are found at 49 CFR Part 27. These regulations implement Section 504 of the Rehabilitation Act of 1973 (Section 504). In 2006, DOT updated its accessibility standards by adopting the 2004 Americans with Disabilities Act Accessibility Guidelines (2004 ADAAG²) into its Section 504 regulations at 49 CFR 27.3 (referencing 49 CFR Part 37, Appendix A). These requirements replaced the previously applicable ADA Standards for Accessible Design (1991) (formerly known as 1991 ADAAG). At that time, DOT's regulation adopted a modification to Section 406 of the 2004 ADAAG which required the placement of detectable warnings on curb ramps.

The revised DOT Section 504 regulation also provided a “safe harbor” provision (similar to the ADA provision discussed in Question 1) that applies to curb ramps that were newly constructed or altered by entities receiving Federal financial assistance from DOT and that were in compliance with the 1991 ADAAG requirements prior to November 29, 2006. If the “safe harbor” applies, these curb ramps are still considered compliant and do not have to be modified to add detectable warnings unless they are altered after November 29, 2006. The DOT “safe harbor” provision is found at 49 CFR 37.9(c). DOT's Section 504 regulations (49 CFR 27.19(a)) require compliance with 49 CFR Part 37.

The Section 504 safe harbor does not apply, however, if, at the time of the road alteration project, the existing curb ramp does not comply with the 1991 ADAAG and at that time it must be brought into compliance with the current DOT Section 504 requirements (2004 ADAAG) including detectable warnings.

Q14: Does the Section 504 safe harbor apply to curb ramps built in compliance with 1991 ADAAG during the time period when the requirement for detectable warnings was suspended and the roadway is now being resurfaced where it intersects the pedestrian walkway?

A14: If the curb ramps that were built or altered prior to November 29, 2006 were fully compliant with 1991 ADAAG at the time that the detectable warnings requirements were suspended, then the DOT Section 504 safe harbor applies to them and the recipient does not have to add detectable warnings as a result of a resurfacing project.

Q15: *In addition to the obligations triggered by road resurfacing alterations, are there other title II or Section 504 requirements that trigger the obligation to provide curb ramps?*

A15: In addition to the obligation to provide curb ramps when roads are resurfaced, both DOJ's title II ADA regulation and DOT's Section 504 regulation (applicable to recipients of DOT Federal financial assistance), require the provision of curb ramps if the sidewalk is installed or altered at the intersection, during new construction, as a means of providing program accessibility, and as a reasonable modification under title II or a reasonable accommodation under Section 504.

New Construction and Alterations

DOJ's title II ADA regulation provides that newly constructed or altered streets, roads, and highways must contain curb ramps or other sloped areas at any intersection having curbs or other barriers to entry from a street level pedestrian walkway. In addition, the regulation provides that newly constructed or altered street level pedestrian walkways must contain curb ramps or other sloped areas at intersections to streets, roads, or highways. See 28 CFR 35.151(i). These curb ramps must comply with the 2010 Standards.³

DOT's Section 504 Federally assisted regulation also requires the provision of curb ramps in new construction and alterations. See 49 CFR 27.19(a) (requiring recipients of DOT financial assistance to comply with DOJ's ADA regulation at 28 CFR Part 35, including the curb ramp requirements at 28 CFR 35.151(i)); 49 CFR 27.75 (a)(2) (requiring all pedestrian crosswalks constructed with Federal financial assistance to have curb cuts or ramps).

Program Accessibility

Both DOJ's title II ADA regulation and DOT's Section 504 regulation require that public entities/recipients operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities. This obligation, which is known as providing "program accessibility," includes a requirement to evaluate existing facilities in the public right-of-way for barriers to accessibility, including identifying non-existent or non-compliant curb ramps where roads intersect pedestrian access routes (sidewalks or other pedestrian walkways). After completing this self-evaluation, a public entity/recipient must set forth a plan for eliminating such barriers so as to provide overall access for persons with disabilities. See 28 CFR 35.150, and 49 CFR 27.11(c).

Since March 15, 2012, the DOJ title II regulation requires the use of the 2010 Standards for structural changes needed to provide program access. However, in accordance with the ADA safe harbor discussed in Question 1, if curb ramps constructed prior to March 15, 2012 already comply with the curb ramp requirements in the 1991 Standards, they need not be modified in accordance with the 2010 Standards in order to provide program access, unless they are altered after March 15, 2012.

Similarly, DOT's Section 504 "safe harbor" allows curb ramps that were newly constructed or altered prior to November 29, 2006, and that meet the 1991 ADAAG to be considered compliant.⁴ Elements not covered under the safe harbor provisions may need to be modified to provide program access and should be incorporated into a program access plan for making such modifications. 49 CFR 27.11(c)(2).

Under Section 504, self-evaluations and transition plans should have been completed by December 29, 1979. Under the ADA, transition plans should have been completed by July 26, 1992, and corrective measures should have been completed by January 26, 1995. While these deadlines have long since passed, entities that did not develop a transition plan prior to those dates should begin immediately to complete their self-evaluation and develop a comprehensive transition plan.

Reasonable Modification / Accommodation

In addition to alteration and program accessibility obligations, public entities may have an obligation under title II and Section 504 to undertake curb ramp construction or alteration as a “reasonable modification/accommodation” in response to a request by, or on behalf of, someone with a disability. Such a request may be made to address a non-compliant curb ramp outside of the schedule provided in the public entity's transition plan. A public entity must appropriately consider such requests as they are made. 28 CFR 35.130(b)(7); 49 CFR 27.7(e).

¹ The 2010 Standards can be found on DOJ's website at http://www.ada.gov/2010ADAstandards_index.htm.

² In 2004, the United States Architectural and Transportation Barriers Board (U.S. Access Board) published the Americans with Disabilities Act Accessibility Guidelines (2004 ADAAG), which serve as the basis of the current enforceable ADA standards adopted by both DOT and DOJ.

³ The 2010 Standards include a provision on equivalent facilitation that allows covered entities to use other designs for curb ramps if such designs provide equal or greater access. *See* section 103 of the 2010 Standards.

⁴ The DOT “safe harbor” provision is found at 49 CFR 37.9(c). DOT's Section 504 regulations (49 CFR 27.19(a)) require compliance with 49 CFR Part 37.

Page last modified on December 24, 2015

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Civil Rights

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Glossary of Terms for DOJ/FHWA Joint Technical Assistance on the ADA Title II Requirements to Provide Curb Ramps When Streets Roads or Highways are Altered Through Resurfacing

This glossary is intended to help readers understand certain road treatments referenced on page 2 of the DOJ/FHWA Joint Technical Assistance on the ADA Title II Requirements to Provide Curb Ramps When Streets Roads or Highways are Altered Through Resurfacing. The definitions explain the meaning of these terms from an engineering perspective and are provided in the order in which they appear in the Technical Assistance document.

Treatments that are considered alterations of the road surface

Reconstruction – Reconstruction refers to removing all or a significant portion of the pavement material and replacing it with new or recycled materials. This may include full-depth reclamation, where the pavement surface is demolished in place and new pavement surface is applied. In addition, reconstruction may also include grinding up a portion of the pavement surface, recycling it and placing it back, and then adding a wearing surface, such as in cold in-place asphalt recycling. Reconstruction often includes widening or geometrical changes to the roadway profile.

Rehabilitation – Rehabilitation refers to significant repairs made to a road or highway surface, including activities such as full slab replacement, filling voids under slabs (slabjacking), widening, and adding additional structural capacity.

Open-graded surface course – Open-graded surface course, also known as “open-graded friction course,” involves a pavement surface course that consists of a high-void, asphalt concrete mix that permits rapid drainage of rainwater through the course and off the shoulder of the road. The mixture consists of either Polymer-modified or rubber-modified asphalt binder, a large percentage of one-sized coarse aggregate, and a small amount of fibers. This treatment prevents tires from hydroplaning and provides a skid-resistant pavement surface with significant noise reduction.

Microsurfacing – Microsurfacing involves spreading a properly proportioned mixture of polymer modified asphalt emulsion, mineral aggregate, mineral filler, water, and other additives, on a paved surface. Microsurfacing differs from slurry seal in that it can be used on high volume roadways to correct wheel path rutting and provide a skid resistant pavement surface.

Thin lift overlays – Thin lift overlays are thin applications of mixtures of hot mix asphalt. Thin lift overlays may also require some milling along curbs, manholes, existing curb cuts, or other road structures to assure proper drainage and cross slopes.

Cape seal – A cape seal is a thin surface treatment constructed by applying a slurry seal or microsurfacing to a newly constructed chip seal. It is designed to be an integrated system where the primary purpose of the slurry is to fill voids in the chip seal.

In-place asphalt recycling – In-place asphalt recycling is a process of heating and removing around 1-2 inches of existing asphalt and remixing the asphalt with the addition of a binder additive and possible aggregate to restore the wearing surface for placement and compaction. All of this is performed in a train of equipment.

Treatments that are considered maintenance of the road surface

Crack filling and sealing – Crack filling and sealing involves placing elastomeric material directly into cracks in pavement.

Surface sealing – Surface sealing involves applying liquid sealant to pavement surface in order to stop water penetration and/or reduce oxidation of asphalt products. Sand is sometimes spread over liquid to absorb excess material.

Chip seals – Chip Seals involve placing graded stone (chips) on liquid emulsified asphalt sprayed on pavement surface. The surface is rolled to enable seating of chips.

Slurry seal – Slurry seals involve spraying a mixture of slow setting emulsified asphalt, well graded fine aggregate, mineral filler, and water on the pavement surface. It is used to fill cracks and seal areas of old pavements, to restore a uniform surface texture, to seal the surface to prevent moisture and air intrusion into the pavement, and to improve skid resistance.

Fog seals – Fog seals are a type of surface sealing.

Scrub sealing – Scrub sealing is type of surface sealing

Joint crack seals – Joint crack seals are usually associated with concrete pavement. This work consists of routing and cleaning existing cracks and joints and resealing to prevent water and non-compressibles from entering into the pavement joints and subgrade materials.

Joint repairs – Joint repairs are usually associated with concrete pavement. This work consists of selectively repairing portions of the pavement where the slabs are generally in good condition, but corners or joints are broken. The depth of the patch could be full depth or partial depth.

Dowel retrofit – Dowel retrofits are usually associated with concrete pavement. This work involves the installation of dowel bars connecting slabs in existing pavements. Pavement with dowel bar retrofits can have life extensions of as much as 20 years. Its application is almost exclusively on high-speed Interstate highways.

Spot high-friction treatments – Spot high-friction treatments involve using epoxy based resin liquids as a binder for an aggregate with high-friction properties. These are used in locations where drivers are frequently braking and the pavement surface has less resistance to slipping.

Diamond grinding – Diamond grinding involves using a gang saw to cut grooves in the pavement surface to restore smoothness and eliminate any joint faulting.

Pavement patching – Pavement patching involves selectively repairing portions of the pavement where the slabs are generally in good condition, but corners or joints are broken. The depth of the patch could be full depth or partial depth.

Page last modified on February 3, 2013.

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Exhibit-2: CAMPO's Unified Planning Work Program Cost/Funding Summary Table

The attached Cost/Funding Summary Table is an excerpt from:

The Carson Area Metropolitan Planning Organization's

Unified Planning Work Program

Last amended February 12, 2020

Full document available here: <https://www.carson.org/home/showdocument?id=69358>

**Table 5.1 CAMPO FY 2019 and FY 2020 UPWP Cost/Funding Summary
Amended 02/12/2020**

Major Work Element	Work Task		Funding Breakdown		
	Task #	Description	CPG	Local Match	Total Cost
1.0 MPO Administration	1.1	General Administration and Work Program Oversight	\$149,743	\$7,881	\$157,624
	1.2	UPWP Development and Administration	\$16,466	\$867	\$17,333
	1.3	MPO Representation	\$56,375	\$2,967	\$59,342
	1.4	Professional Development	\$49,020	\$2,580	\$51,600
2.0 Regional Coordination and Engagement	2.1	Public Participation	\$19,000	\$1,000	\$20,000
	2.2	Regional Transit Coordination and Engagement	\$12,360	\$651	\$13,010
3.0 Regional Multimodal Planning	3.1	2040 Regional Transportation Plan (RTP)*	\$32,259	\$1,698	\$33,957
	3.2	Transit Planning*	\$74,670	\$3,930	\$78,600
	3.3	ITS Planning	\$13,348	\$703	\$14,050
	3.4	Updates to Supporting Regional Planning Documents and Policies*	\$34,422	\$1,812	\$36,234
	3.5	Regional Consistency Review	\$23,767	\$1,251	\$25,018
4.0 Transportation Performance Management	4.1	MAP-21/FAST Act Implementation and Performance Measures	\$37,145	\$1,955	\$39,100
	4.2	Update and Maintain the Transportation Improvement Program	\$24,751	\$1,303	\$26,054
	4.3	Maintain Travel Demand Model*	\$40,565	\$2,135	\$42,700
	4.4	Data Management, Collection, and Performance Measurement	\$43,736	\$2,302	\$46,038
5.0 Asset Planning and Management	5.1	Maintain Pavement Management System*	\$42,706	\$2,248	\$44,954
	5.2	Roadway Asset Management	\$28,671	\$1,509	\$30,180
	5.3	Non-Motorized Asset Management*	\$25,365	\$1,335	\$26,700
	5.4	Transit Asset Management	\$11,590	\$610	\$12,200
Total Funding			\$735,959	\$38,735	\$774,694

*Consultant involvement is expected



STAFF REPORT

Report To: The Carson City Regional Transportation Commission (RTC)

Meeting Date: April 8, 2020

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: For Possible Action – Discussion and possible action regarding two Transportation Alternatives Program (TAP) grant applications to the Nevada Department of Transportation for discretionary grant funding for the Carson City Multi-Use Path Rehabilitation and Connection infrastructure project, for approximately \$1.64 million, and for the Western Nevada Safe Routes to Schools non-infrastructure project, for approximately \$885,925.

Staff Summary: The Nevada Department of Transportation (NDOT) is requesting grant applications for the TAP. Applications will be accepted through May 1, 2020. This program is funded with federal dollars from the Federal Highway Administration (FHWA) and requires a minimum of a 5% local match. Carson City is seeking approval submit grant applications for the Carson City Multi-Use Path Rehabilitation and Connection infrastructure project, for approximately \$1.64 million, and for the Western Nevada Safe Routes to Schools non-infrastructure project, for approximately \$885,925.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

I move to approve the submission of the grant applications as presented.

Background/Issues & Analysis

NDOT has announced the opening of the TAP program for the Federal Fiscal Year (FFY) 2021-2022 funding cycle. Applications can be submitted as an infrastructure or non-infrastructure project. Eligible infrastructure projects include: construction of pedestrian and bicycle facilities, historic preservation, vegetation management, and environmental mitigation, among others. Eligible non-infrastructure projects include: Safe-Routes to School (SRTS) related projects and programming.

The City's infrastructure grant application is requesting \$1.64 million, with a 5% local match (\$82,100), to construct the linear ditch multi-use path extension from Roop Street to South Carson Street and to provide rehabilitation to Carson City's multi-use path network. This grant application continues Carson City's goal of creating and maintaining a regional pathway network, by providing a new connection from the existing Linear Ditch Path to the future South Carson Street multi-use path, and by ensuring existing pathways remain safe.

The City's non-infrastructure grant application is requesting \$885,925 with a 5% in-kind local match to continue the Western Nevada Safe Routes to School Program for FFYs 2021-2024. Currently, the Western Nevada Safe Routes to School program is funded through September 30, 2020.

Applicable Statute, Code, Policy, Rule or Regulation

-23 USC 133(h)(3)

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: See below.

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: Each grant application is 95% reimbursable with 5% local match. If approved, the total estimated local match would be approximately \$82,100 for the Carson City Multi-Use Path Rehabilitation and Connection infrastructure project. This local match would come from the Regional Transportation Fund, Transportation Infrastructure account (2503035-507102) and if awarded by NDOT, would be budgeted upon acceptance of the award by RTC. The Western Nevada Safe Routes to School program application requires a 5% local in-kind match of \$44,296. Consistent with the currently ongoing Safe Routes to School TAP grant, staff is proposing an in-kind match for this grant application.

Alternatives

-Do not approve submitting applications as presented and provide alternative direction to staff.

Supporting Material

-Exhibit-1: Project Map

Board Action Taken:

Motion: _____

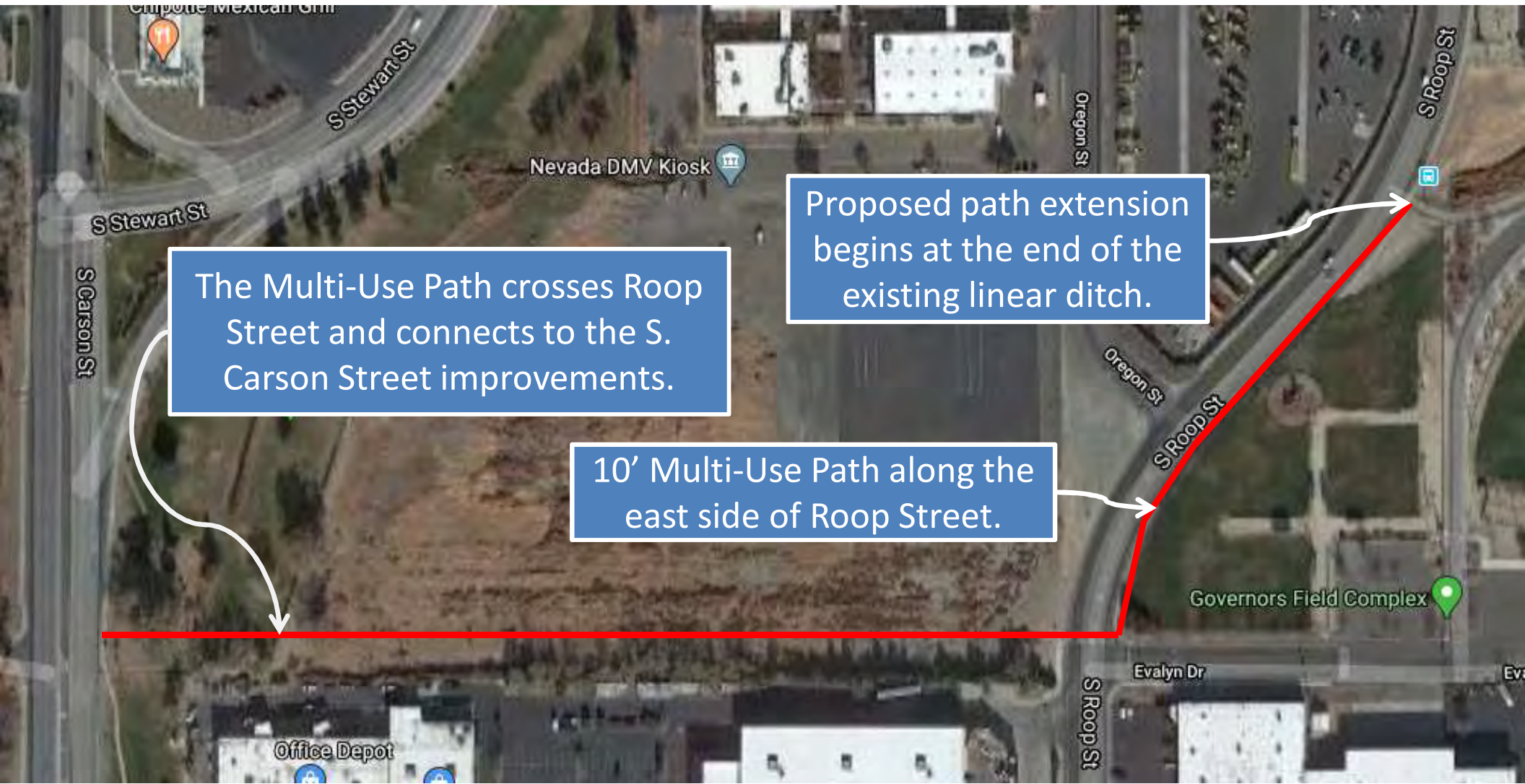
1) _____

Aye/Nay

2) _____

(Vote Recorded By)

Multi-Use Path Extension to South Carson Street



The Multi-Use Path crosses Roop Street and connects to the S. Carson Street improvements.

Proposed path extension begins at the end of the existing linear ditch.

10' Multi-Use Path along the east side of Roop Street.

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Carson City Regional Transportation Commission
Item for Commission Information

RTC Meeting Date: April 8, 2020
To: Regional Transportation Commission
From: Justin Tearney, Street Supervisor
Date Prepared: March 23, 2020
Subject Title: Street Operations Activity Report
Staff Summary: Monthly Status Report for the Commission's Information

**Carson City Public Works, Street Operations Division
Status Report to RTC: Activities of February 2020**

Street Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Crack Seal Operation (blocks of sealant used)	380	1,689
Street Patching Operation (tons of asphalt)	0	410
Pot Holes Repaired	17	48

Tree Care and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Tree Pruning Operations	26	625
Tree Removal	0	11
Tree Replacement	0	3
Tree Care Chemical Treatment	1475	1475
Tree Work for Other Departments	2	15
Weed Abatement Chemical Sprayed (gallons applied)	400	3700

Concrete Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Concrete Poured (yards)	24	265
Curb & Gutter (linear feet)	81	1281
Sidewalk & Flat Work (sq/ft)	359	9208
Wheel Chair Ramps	0	2
Misc.	0	245

Grading and Shoulder Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Dirt Road Work/Misc (yards)	480	2,550
Shoulder Work on Asphalt Roads	0	4268
Debris Cleaned	0	626.75

Storm Water

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Sediment Removed from Ditches (yards)	84	7018
Lineal foot of ditch cleared	405	6987
Pipe Hydro Flushed (linear feet)	0	1234
Drainage Inlets Cleaned	0	411

Sweeper Operations

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Curb Miles Swept	598	4416.2
Material Picked Up (yards)	390	2656
City Parking Lots Swept	0	11

Trucking Bins

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Bins Hauled for Waste Water Treatment Plant (yards)	33	267
Bins Hauled for Sweeping Operation (yards)	46	316
Equipment Transported for other Departments	0	0

Banner and Decorations Activities

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Banner Operations Carson Street	4	32
Changed Lamp Post Banners	0	0
Installed Christmas Decorations	0	141
Removed Christmas Decorations	0	141

Signs and Markings

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Signs Made	40	140
Signs Replaced	44	158
Sign Post Replaced	3	32
Signs Replaced due to Graffiti Damage	26	50
Delineators Replaced	6	87
Cross Walks Painted	0	191
Stop Bars Painted	0	168
Yield Bars Painted	0	89
Right Arrows Painted	0	27
Left Arrows Painted	0	149
Straight Arrows Painted	0	6
Stop (word) Painted	0	10
Only (word) Painted	0	11
Bike Symbol & Arrow	0	0
Install Street, bicycle, and pedestrian counters	4	49
Curb Painted (linear feet)	0	78

Weather Events

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Snow and Ice Control	0	16
Rain Event/Flood Control	0	3
Wind	0	0



Project Status Report

7-C

Carson City Regional Transportation Commission Capital Project Information

Meeting Date: April 8, 2020

Time Requested: 10 Minutes

To: Regional Transportation Commission

From: Dirk Goering, Senior Transportation Planner

Subject: Monthly Capital Project Status Report for the Commission's Information

Project Name	*Project Cost to Date	Page #
P303518001 - South Carson Street Complete Streets Project	\$1,123,396	2
P303518003 - Freeway Multi-Use Path to Colorado Street	\$94,478	3
P303518008 - Freeway Multi-Use Path to Edmonds Sports Complex	\$1,218	4
P303518056 - CDBG College Parkway Improvements	\$225,201	5
P303518079 - FY 2019 District 1 Street Lighting	\$94,490	6
P303519006 - Kings Canyon Trailhead & Road Reconstruction Project	\$2,895	7
P303519009 - Roop Street Rehabilitation Project	\$12,755	8
P303519010 - Fairview Drive Rehabilitation Project	\$19,975	9
P320118065 - Airport Road Utility Replacement Project	\$49,967	10
P303519012 - FY 2020 District 2 Winnie Lane Pavement Preservation	\$10,087	11
P303519013 - FY 2020 District 2 Roop Street Pavement Preservation	\$5,232	12
P303519015 - FY 2020 District 2 Russell Road Pavement Preservation	\$7,166	13
P303519016 - FY 2020 District 2 Saliman Road Pavement Preservation	\$5,120	14
P303519014 - FY 2020 District 2 Northridge Dr. Pavement Reconstruction	\$1,035	15
P303520001 - FY 2020 District 2 Long Street Project	\$1,892	16
P303520002 - FY 2020 District 2 Telegraph Street Project	\$2,965	17
	\$1,657,871	

*As of March 2020; includes design, construction management, and construction costs to date.

Project Name: South Carson Street Complete Streets Project
Project Number: P303518001 & P303517037
Department Lead: Public Works

Project Cost to Date	\$1,123,396	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$21,366,993
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
5053705	507010	Stormwater Fund	19/20	\$3,610,811
5203502	507010	Water Fund	19/20	\$557,000
5103205	507010	Wastewater Fund	19/20	\$231,000
2503035	507010	RT Fund (State/TIGER)	19/20	\$14,188,384
6037510	507010	Redevelopment Fund	19	\$205,000
3100615	507010	Infrastructure Fund	19/20	\$2,574,798

Project Description

The City has held a construction kickoff meeting with the Contractor. The City is reviewing submittals and discussing construction phasing with the contractor, A&K Earthmovers. Construction is anticipated to begin in the second full week of April.

Project Justification

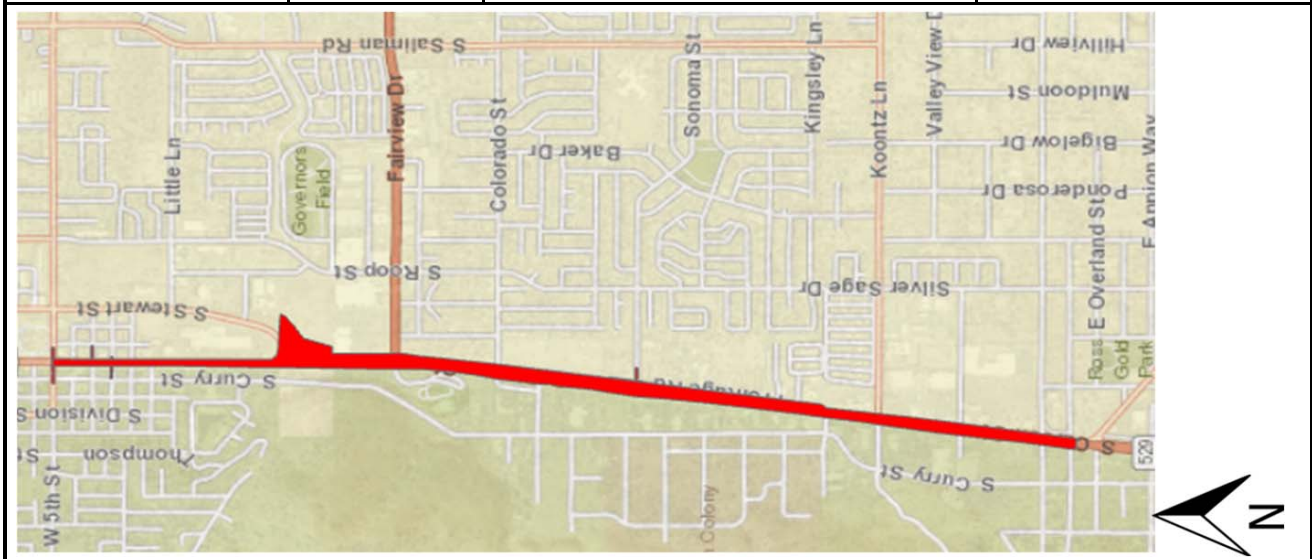
Per an agreement between Carson City and the Nevada Department of Transportation (NDOT), pavement and Complete Street improvements to the corridor are required in exchange for \$5.1 million from NDOT. Competitive grant funds have been awarded, which include a TAP grant in the amount of \$750,000, a TIGER grant in the amount of \$7,570,202, and STBG grant funds in the amount of \$372,372.

Project Status

The construction agreement was awarded at the February 6 Board of Supervisors meeting and affirmed at the February 12 RTC meeting. Construction began on March 3, 2020. Work has included waterline and storm drainage improvements and the demolition of median islands and sidewalk along the frontage road. Construction activities for the next few months include waterline, sewerline, stormdrain, and concrete improvements.

Project Schedule

Project Schedule				
Design	Aug-18	Oct-19		N/A
Construction	Mar-20	Dec-20		12/27/2019



Project Name: Freeway Multi-Use Path to Colorado Street
Project Number: P303518003
Department Lead: Public Works

Project Cost to Date	\$94,478	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$1,141,771
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund (Federal-TAP)	FY20	\$1,084,682
2503035	507010	RT Fund	FY20	\$57,089

Project Description

This project will construct 4,200 feet of multi-use path and associate improvements. The project is located on the west side of I-580 between the existing linear ditch path and Colorado Street.

Project Justification

This project is in line with the City’s Unified Pathways Master Plan and goals from the CAMPO 2040 Regional Transportation Plan. The project is 95% funded through a competitive TAP grant, awarded by NDOT.

Project Status

Construction bids were opened on December 3rd. The construction contract was approved at the February 12, 2020 RTC Board. The construction award went to A & K Earthmovers. The work is anticipated to start May 2020.

The City has held a construction kickoff meeting with the Contractor. The City is reviewing

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Feb-19	Sep-19	18-Feb-19
Construction	May-20	Oct-20	23-Sep-19



Project Name: Freeway Multi-Use Path to Edmonds Sports Complex
Project Number: P303518008
Department Lead: Public Works

Project Cost to Date	\$1,218	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$1,618,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund (Federal-TAP)	FY20	\$1,537,100
2503035	507010	RT Fund	FY20	\$80,900

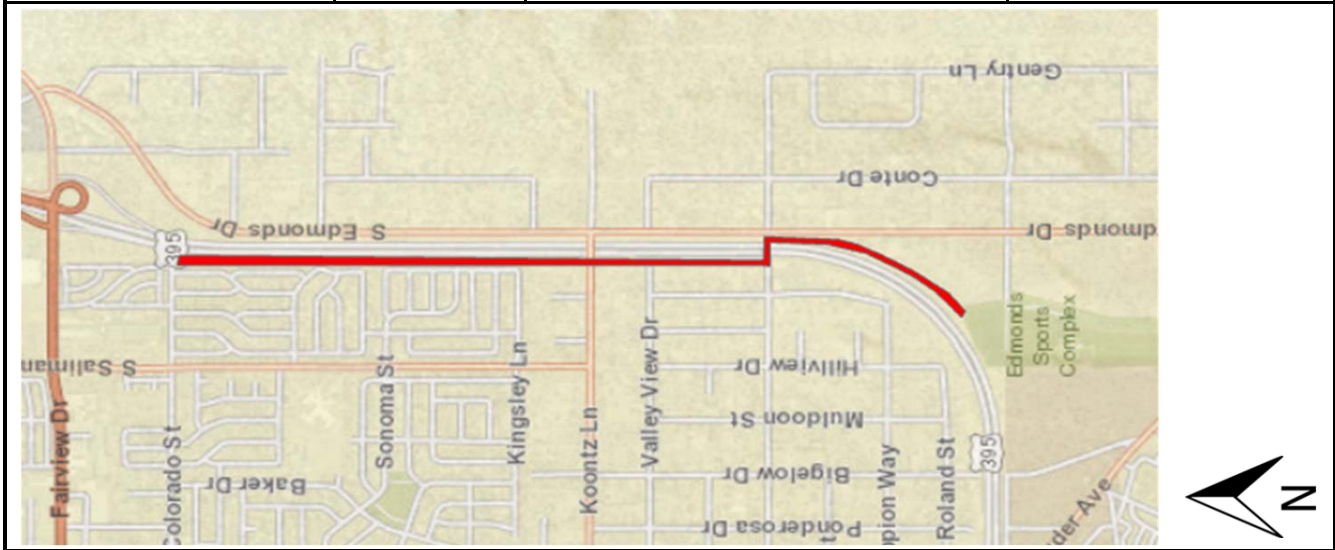
Project Description
 This project will construct a 2.3 mile multi-use path between Colorado Street and the Edmonds Sports Complex. The path will be located along the freeway.

Project Justification
 This project is in line with the City’s Unified Pathways Master Plan and goals from the CAMPO 2040 Regional Transportation Plan. The project is 95% funded through a competitive TAP grant, awarded by NDOT.

Project Status
 This project is currently in the design phase. A field meeting with NDOT was held to discuss the specifics of the path location.

The City has held a construction kickoff meeting with the Contractor. The City is reviewing submittals

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Jan-20	Dec-20	23-Sep-19
Construction	Mar-21	Oct-21	



Project Name: CDBG College Parkway Improvements
Project Number: P303518056
Department Lead: Public Works

Project Cost to Date	\$225,201	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$268,892
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2750620	507010	RT Fund (Federal-CDBG)	FY20	\$268,892

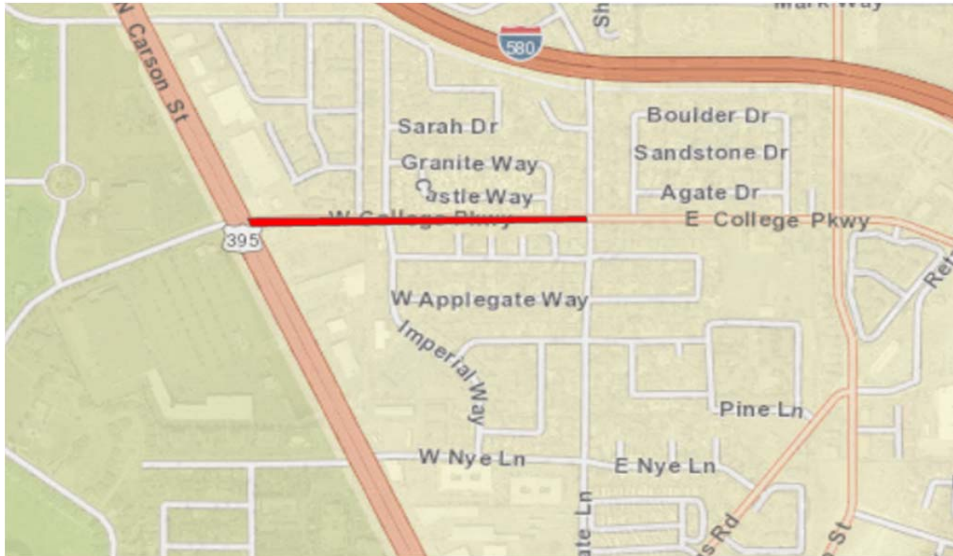
Project Description
 This project constructed ADA compliant curb ramps, improved access to pedestrian activated push buttons, and repaired sidewalk in poor condition along West College Parkway between North Carson Street and Northgate Lane.

Project Justification
 This project is in line with the City’s ADA Transition Plan. The project is 100% funded through a competitive Community Development Block Grant (CDBG), awarded by the Governor's Office of Economic Development.

Project Status
 The construction and all punch list items have been completed. The contractor has been paid. A final invoice is being processed.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Jul-18	Apr-19	01-Jul-18
Construction	Oct-19	Apr-20	N/A



Project Name: FY 2019 District 1 Street Lighting
Project Number: P303518079
Department Lead: Public Works

Project Cost to Date	\$94,490	As of Date	Grant Funded	Total Budget
			March 2020	No
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY19	\$114,000

Project Description

This project includes the installation of street lighting at two intersections: the intersection of Northgate Lane and College Parkway and the intersection of Goni Road and Arrowhead Drive.

Project Justification

The RTC directed staff to pursue transportation infrastructure projects for Performance District 1 on September 12, 2018. In line with the City’s Complete Streets policy, all of the FY 2019 pavement projects have been evaluated for Complete Street improvements. The two intersections noted above currently do not have any street lighting. The addition of street lighting at these locations is anticipated to improve safety for all users.

Project Status

The construction and all punch list items have been completed. The contractor has been paid. NV Energy has completed the pole installation. This project will be closed and removed from the Project Status Report.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Oct-18	May-19	N/A
Construction	Jan-20	Mar-20	N/A



Project Name: Kings Canyon Trailhead Improvements and Roadway Reconstruction Project
Project Number: P303519006
Department Lead: Public Works

Project Cost to Date	\$2,895	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$3,757,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund (Open Space)	FY19	\$35,350
2503035	507010	RT Fund	FY20	\$118,200
2503035	507010	RT Fund	FY21	\$81,800
2503035	507010	RT Fund (Federal-FLAP)	FY21	\$3,521,650

Project Description

This project will reconstruct and widen Kings Canyon Road between Canyon Drive (just east of) and the existing trailhead parking area to the west. The improvements will include wider travel lanes, stormwater enhancements, a westbound bicycle lane, and the incorporation of general safety improvements to the road's geometry. The project includes improvements to the trailhead parking area, which will include restroom facilities and additional capacity.

Project Justification

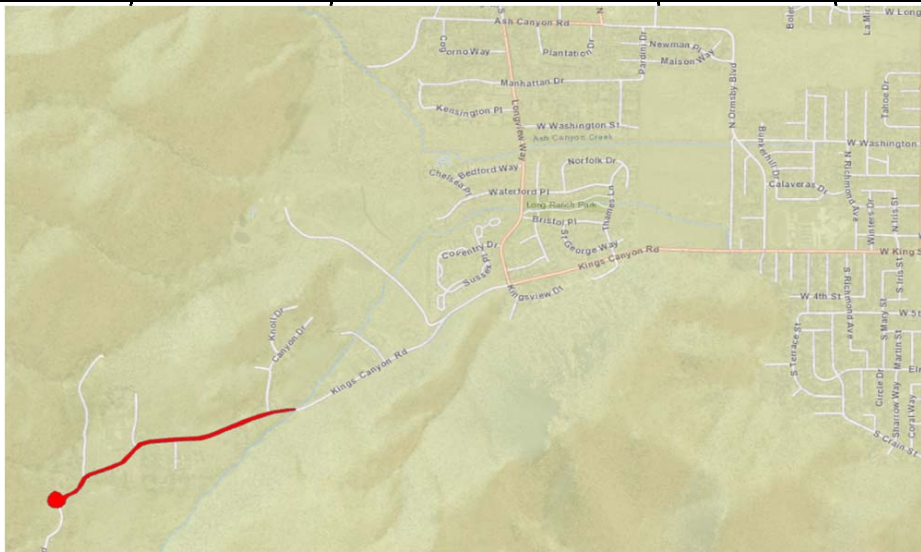
The RTC was awarded a grant through the Federal Lands Access Program (FLAP) from the Federal Highway Administration (FHWA) for a project totaling \$3,707,000. The grant requires a 5% local match. The City's Open Space Division has transferred \$35,350 to the RTC Fund to contribute to the local match. Additional local funding is budgeted to cover project administration costs.

The City has held a construction kickoff meeting with the Contractor. The City is reviewing

The project is being designed and delivered by FHWA and is currently in the design phase. The City is anticipating revised 70% design plans in early April.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Oct-18	Oct-20	N/A
Construction	Feb-21	Nov-21	N/A



Project Name: Roop Street Rehabilitation Project
Project Number: P303519009
Department Lead: Public Works

Project Cost to Date	\$12,755	As of Date	Grant Funded	Total Budget
			March 2020	No
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2535005	507010	V&T Infrastructure Fund	FY19	\$79,000
2535005	507010	V&T Infrastructure Fund	FY20	\$562,000

Project Description

This project includes the rehabilitation of Roop Street, between East 5th Street and East Musser Street. The project improvements include the repair and construction of sidewalk infrastructure to improve connectivity and meet Federal Americans with Disabilities (ADA) standards.

Project Justification

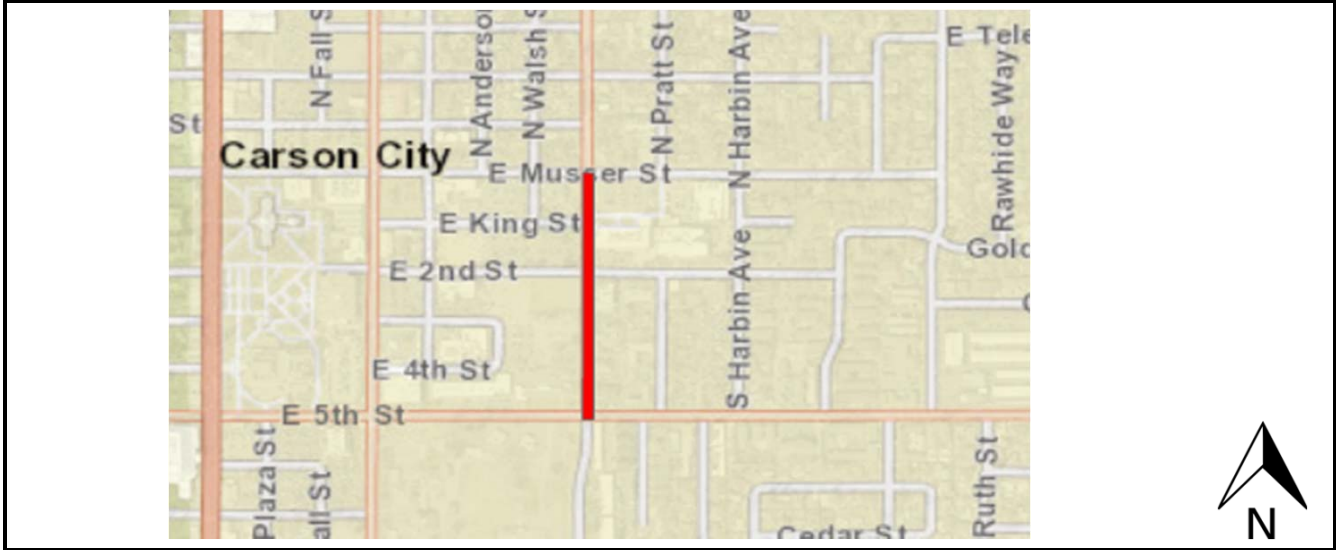
This route provides a critical north-south access connection to the Carson City Public Safety Complex. The pavement is in very poor condition and pedestrian facilities do not meet ADA standards.

Project Status

This project is currently in the design phase. Geotechnical work has been completed. A survey of the project area has been completed and right-of-way information has been compiled.

The City has held a construction kickoff meeting with the Contractor. The City is reviewing submittals

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Aug-19	Jul-20	N/A
Construction	Mar-21	Sep-21	N/A



Project Name: Fairview Drive Rehabilitation Project
Project Number: P303519010
Department Lead: Public Works

Project Cost to Date	\$19,975	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$994,256
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund (Federal-STBG)	FY19/20	\$589,278
2503035	507010	RT Fund	FY19/20	\$31,015
5203505	507010	Water Utility Fund	FY20	\$373,963

Project Description

This project includes the rehabilitation of Fairview Drive between Carson Street and Roop Street. The project includes a partial reconstruction and a partial mill and overlay with patching of the roadway. Other project improvements include the construction of new sidewalk, repair of existing sidewalk, stormwater enhancements, and ADA improvements to existing curb ramps and pedestrian push buttons.

Project Justification

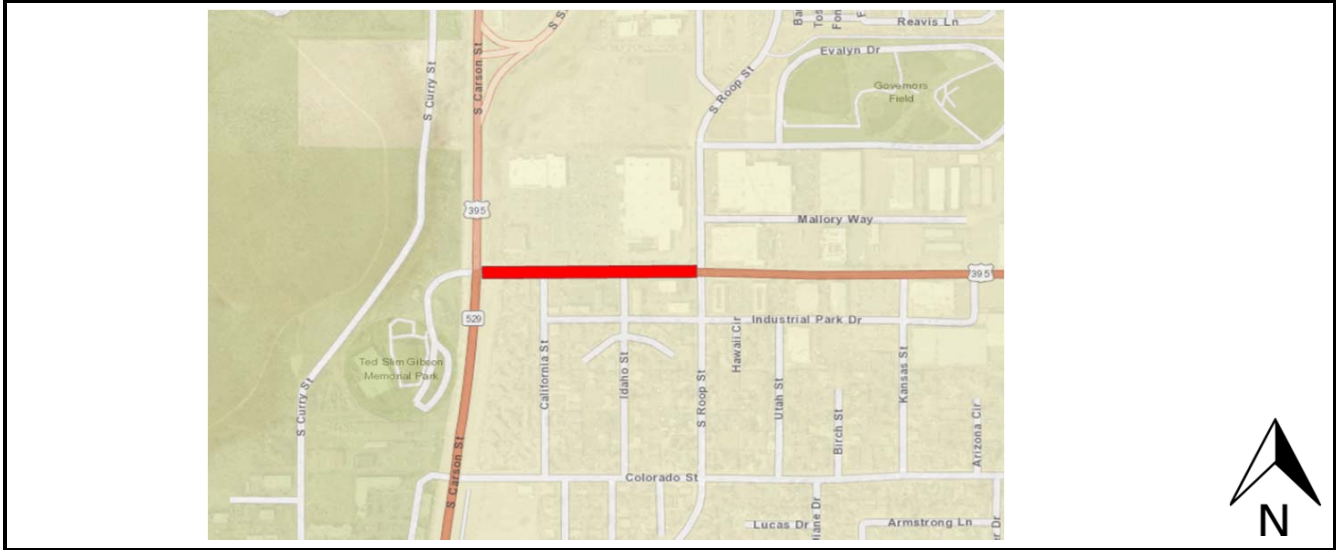
Fairview Drive needs reconstruction due to the high amounts of traffic over the years. With the completion of the I-580 bypass, Fairview Drive has seen a significant reduction in traffic. Federal Surface Transportation Block Grant (STBG) funds are being used on this project.

Project Status

The City held a construction kickoff meeting with SNC. Work on Fairview Drive will begin following the completion of a previous utility project currently in process. SNC is coordinating work on Fairview Drive with their work on South Carson Street.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Apr-19	Aug-19	N/A
Construction	Apr-20	Oct-20	21-Aug-19



Project Name: Airport Road Utility Replacement Project
Project Number: P320118065
Department Lead: Public Works

Project Cost to Date	\$49,967	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$2,466,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
5103205	507010	Waste Water Fund	FY19	\$1,690,000
2503035	507010	RT Fund (Federal-STBG)	FY19	\$176,000
5203505	507010	Water Fund	FY20	\$600,000

Project Description

This project includes the replacement of sewer and water infrastructure and the reconstruction of the Airport Road between Highway 50 and Minonee Lane.

Project Justification

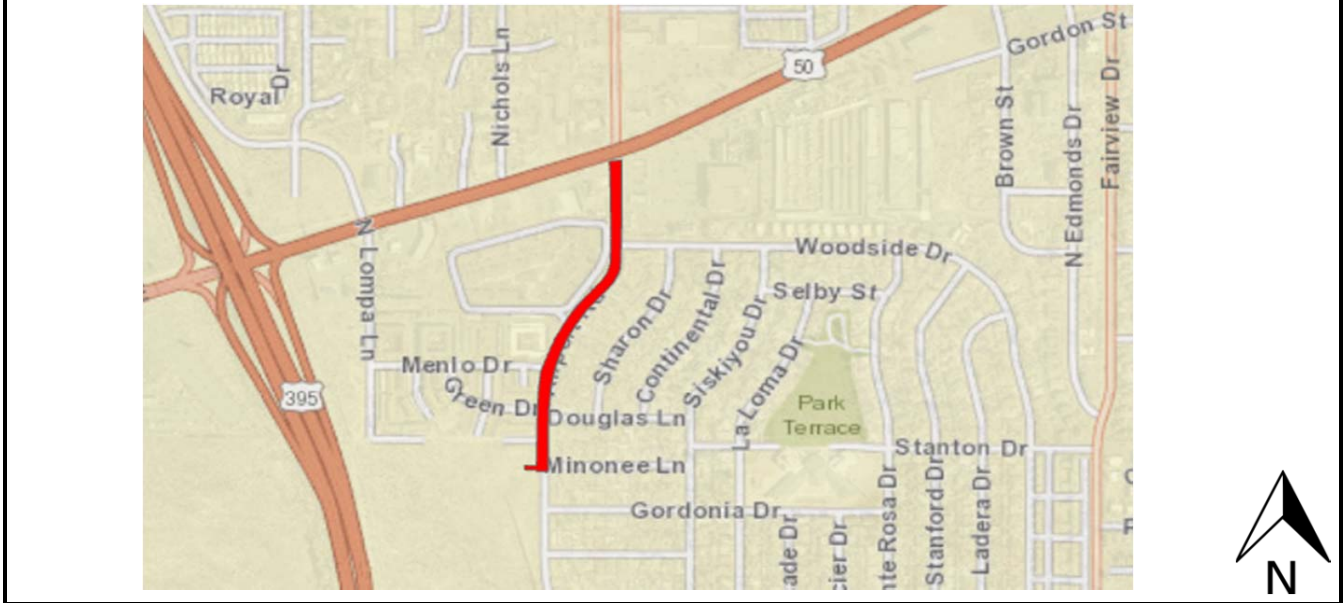
The sewer and water mains located in Airport Road are planned to be replaced due to capacity and condition. Due to poor pavement condition the road is to be reconstructed along with the sewer replacement. Federal Surface Transportation Block Grant (STBG) funds are being used on this project.

Project Status

The City has held a construction kickoff meeting with the Contractor. The City is reviewing submittals and discussing construction phasing with the contractor, A&K Earthmovers. Construction is anticipated to begin in the second full week of April.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Dec-18	Aug-19	N/A
Construction	Mar-20	Sep-20	17-Sep-19



Project Name: FY 2020 District 2 Winnie Lane Pavement Preservation
Project Number: P303519012
Department Lead: Public Works

Project Cost to Date	\$10,087	As of Date	Grant Funded	Total Budget
		March 2020	No	\$300,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY19/20	\$300,000

Project Description

This is a pavement preservation project (Type 3 Modified Slurry Seal) of Winnie Lane between N. Carson Street and Roop Street. It includes the reconstruction of sidewalks and driveways for drainage and ADA improvements.

Project Justification

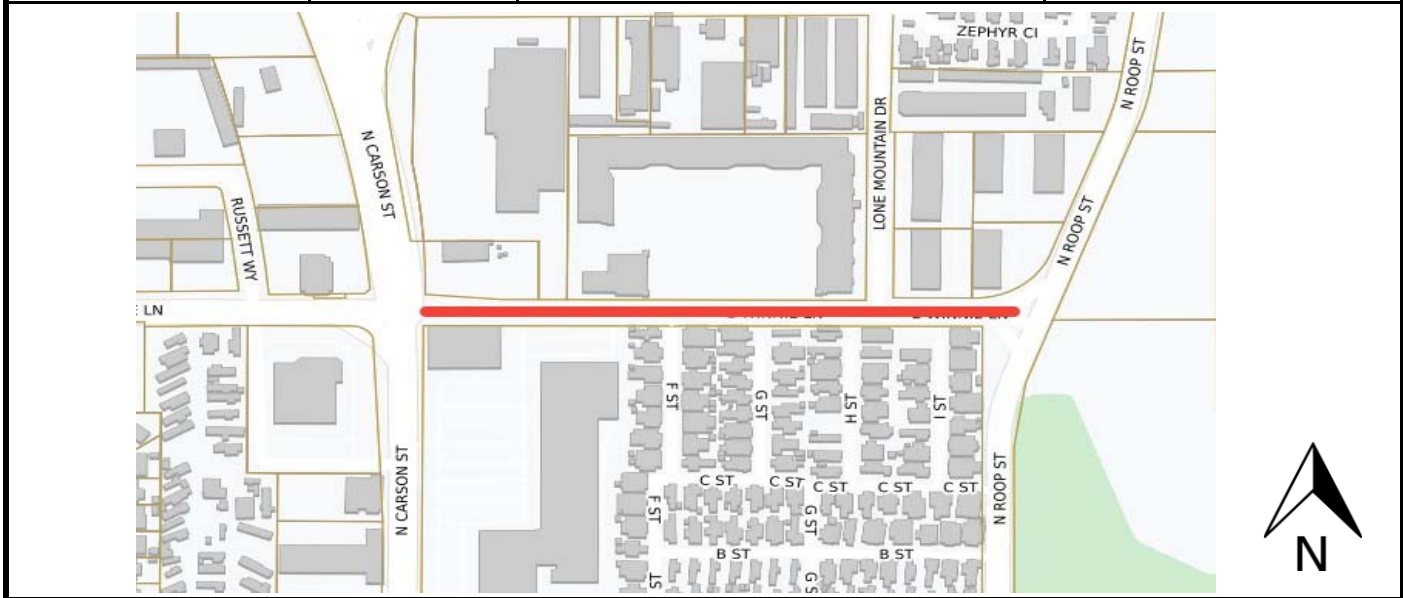
The pavement condition along Winnie Lane necessitates a pavement preservation treatment to maintain existing pavement life and avoid rapid deterioration along this east/west route. There are ADA deficiencies along the sidewalk and a lack of curb ramps at crosswalk locations.

Project Status

The project is currently in the design phase. Coordination with NV Energy is occurring regarding existing overhead electric.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Sep-19	TBD	NA
Construction	TBD	TBD	NA



Project Name: FY 2020 District 2 Roop Street Pavement Preservation
Project Number: P303519013
Department Lead: Public Works

Project Cost to Date	\$5,232	As of Date	Grant Funded	Total Budget
		March 2020	No	\$310,700
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2535005	507010	V&T Infrastructure Fund	FY20	\$310,700

Project Description

This is a pavement preservation project (Type 3 Modified Slurry Seal) of Roop Street between Robinson Street and Hot Springs Road. Pavement patching is included for the segment between Northridge Drive and Hot Springs Road.

Project Justification

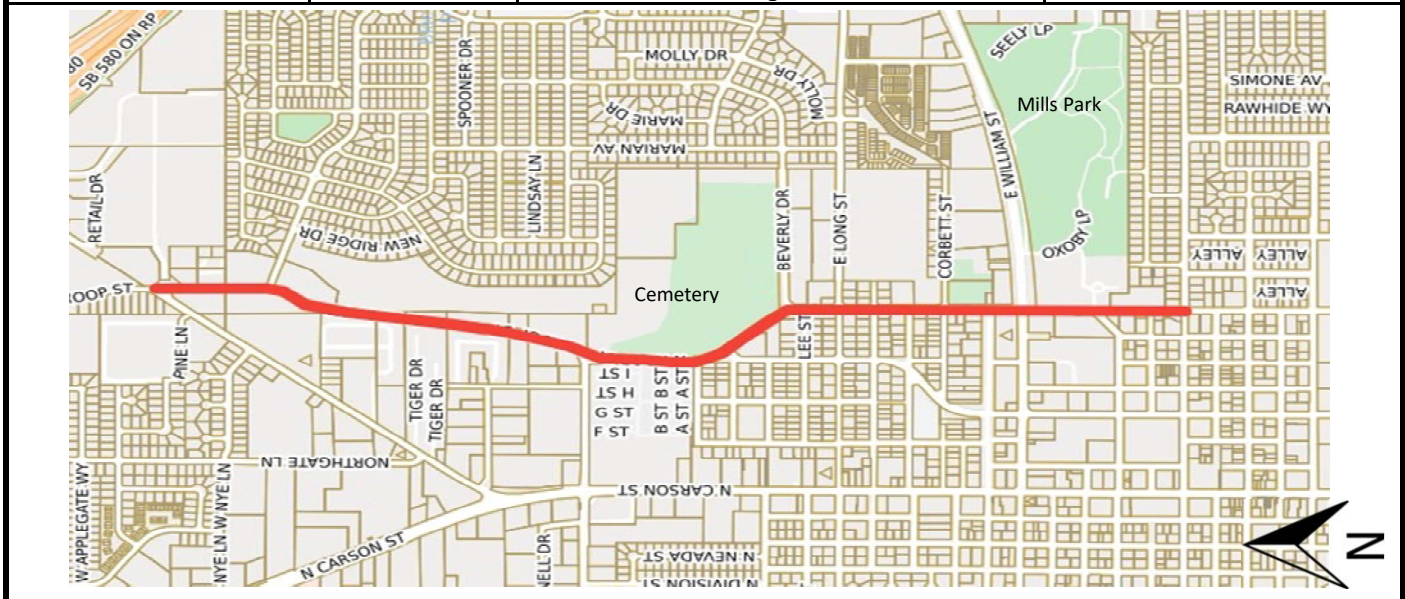
This route is a critical north-south route in Carson City. Completing a pavement preservation treatment will maintain existing pavement life and avoid rapid deterioration.

Project Status

Design has been completed, and the project is out to bid. The bid opening is scheduled for April 14th. Staff anticipates awarding the construction contract at the May RTC Board Meeting.

The City has held a construction kickoff meeting with the Contractor. The City is reviewing

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Nov-20	Apr-20	N/A
Construction	Jun-20	Sep-20	N/A



Project Name: FY 2020 District 2 Russell Way Pavement Preservation
Project Number: P303519015
Department Lead: Public Works

Project Cost to Date	\$7,166	As of Date	Grant Funded	Total Budget
		March 2020	No	\$105,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY20	\$105,000

Project Description

This is a pavement preservation project (Type 3 Modified Slurry Seal) of Russell Way between William Street and Northridge Drive. It includes ADA improvements and the construction of a valley gutter at the intersection of Long Street.

Project Justification

This route provides north-south access to William Street, Long Street and Northridge Drive and is adjacent to the MAC. Pavement preservation will extend pavement life and avoid rapid deterioration along the road.

Project Status

Design is complete. This project have been combined with Saliman. This project has been posted for bids and will open on 4/21/20. The project is anticipated to be awarded at the May RTC meeting.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Nov-19	Mar-20	N/A
Construction	May-20	Sep-20	N/A



Project Name: FY 2020 District 2 Saliman Road Pavement Preservation
Project Number: P303519016
Department Lead: Public Works

Project Cost to Date	\$5,120	As of Date	Grant Funded	Total Budget
		March 2020	No	\$474,958
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY20	\$381,838
5203505	507010	Water Utility Fund	FY20	\$93,120

Project Description

This is a pavement preservation project (Type 3 Modified Slurry Seal) of Saliman Road between Fairview Drive and Long Street. It includes waterline trench repairs at the intersection of Robinson Street. The project also includes installation of an Rectangular Rapid Flashing Beacon (RRFB) at the existing crosswalk at the Linear Ditch Pathway near Fremont Elementary.

Project Justification

The pavement condition along Saliman Road necessitates a pavement preservation treatment to maintain existing pavement life and avoid rapid deterioration along this important north/south arterial. The RRFB will provide enhanced crosswalk awareness in the area of the school zone.

Project Status

Design is complete. This project has been posted for bids and will open on 4/21/20. The project is anticipated to be awarded at the May RTC meeting.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Nov-19	Mar-20	N/A
Construction	Jul-05	Aug-20	N/A



Project Name: FY 2020 District 2 - Northridge Drive Pavement Reconstruct
Project Number: P303519014
Department Lead: Public Works

Project Cost to Date	\$1,035	As of Date	Grant Funded	Total Budget
		March 2020	Yes	\$1,135,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund (Federal - STBG)	FY20/21	\$990,350
2503035	507010	RT Fund	FY20/21	\$144,650

Project Description

Roadway reconstruction of Northridge Drive between Jarbidge Court and Eastgate Lane. The project includes full depth pavement reconstruction, ADA upgrades to curb ramps, and groundwater mitigation.

Project Justification

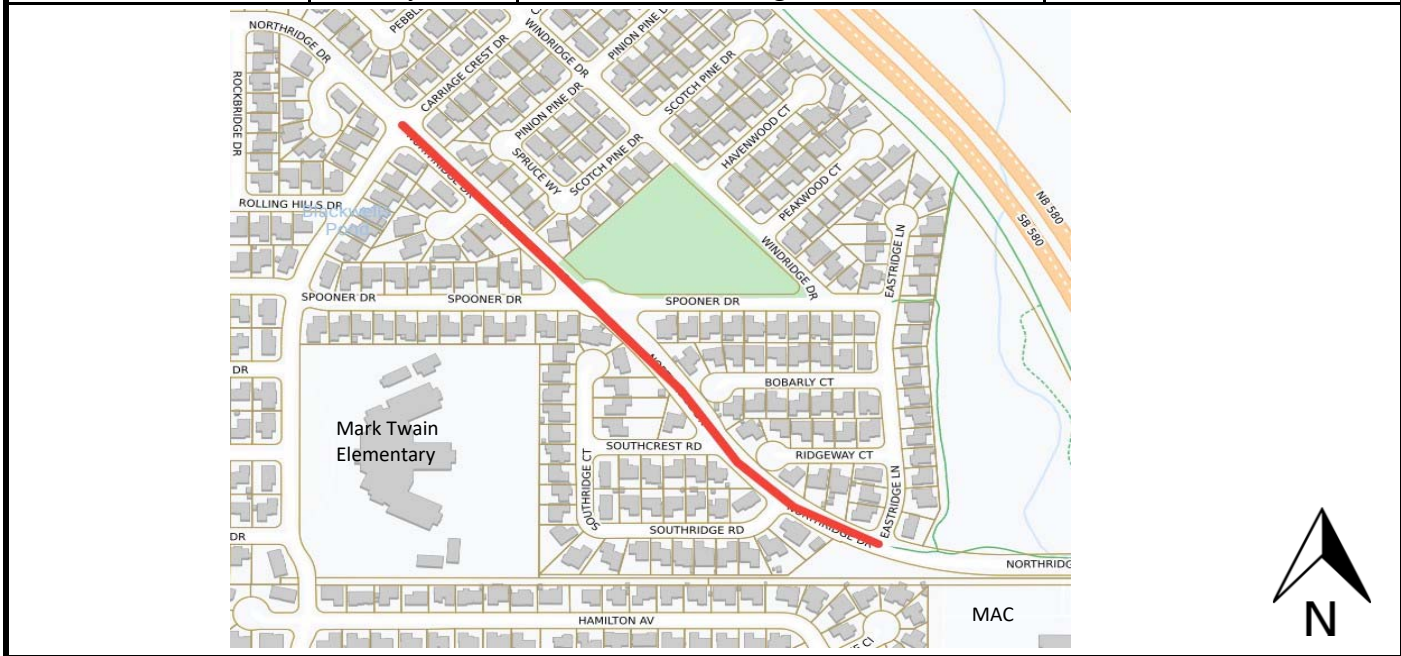
The pavement condition along this segment necessitated reconstruction. There are ADA deficient curb ramps along the road. Federal Surface Transportation Block Grant (STBG) funds are being used on this project.

Project Status

Design has started and a survey is being completed. An LPA agreement with NDOT is required for the construction phase of the project. A draft agreement is being circulated for review.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Mar-20	Aug-20	NA
Construction	May-21	Aug-21	TBD



Project Name: FY 2020 District 2 Long Street Project
Project Number: P303520001
Department Lead: Public Works

Project Cost to Date	\$1,892	As of Date	Grant Funded	Total Budget
		March 2020		
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY20	\$226,000
2535005	507010	V&T Infrastructure Fund	FY20	\$465,662
5203505	507010	Water Fund	FY20	\$898,305
5103205	507010	Wastewater Utility Fund	FY20	\$207,540

Project Description

The scope of the project will be the installation of approximately 2,900 feet of 8” water main between Roop Street and Saliman Road, sewer replacement between Marian Avenue and Molly Drive, and reconstruction of the Long Street pavement between Roop Street and Saliman Road.

Project Justification

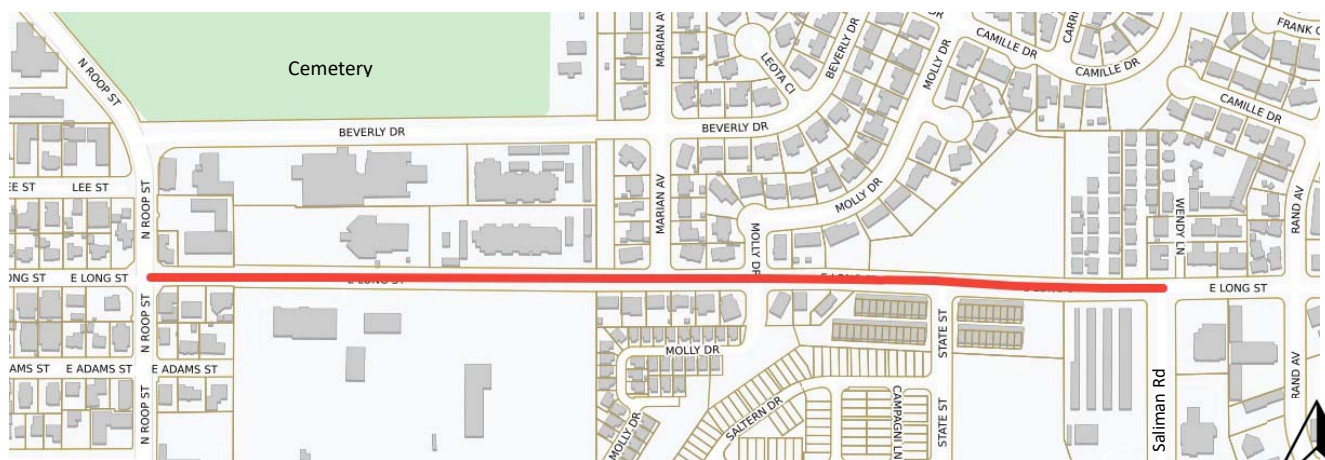
The existing water main from Roop Street to Saliman Road has been determined to be high risk and is in need of replacement. The sewer main between Marian Avenue and Molly Drive is also in need of replacement. Since we will be trenching for both the water and sewer, we decided to do a full depth reconstruct of the road for the full length of the project.

Project Status

Design work as started.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Feb-20	Jun-20	NA
Construction	Aug-20	Dec-20	TBD



Project Name: FY 2020 District 2 - Telegraph Pavement Reconstruct
Project Number: P303520002
Department Lead: Public Works

Project Cost to Date	\$2,965	As of Date	Grant Funded	Total Budget
		March 2020	No	\$591,872
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY20	\$132,179
5203505	507010	Water Utility Fund	FY20	\$92,074
5103205	507010	Wastewater Utility Fund	FY20	\$107,619
6037510	507010	Redevelopment Fund	FY20	\$260,000

Project Description

Roadway reconstruction of Telegraph St between Carson and Plaza. District 2 FY20 project. This project includes replacement of water and sewer in Telegraph St between Carson and Plaza.

Project Justification

The existing pavement and utility conditions necessitate reconstruction. There are also ADA deficiencies along the sidewalk and a lack of curb ramps at crosswalk locations. This project will tie into the Downtown Carson Street Improvements.

Project Status

Design has started and 30% draft plans are being reviewed.

Project Schedule

Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Feb-20	May-20	NA
Construction	Jul-20	Jan-21	TBD

