



**NOTICE OF MEETING OF THE
CARSON AREA METROPOLITAN PLANNING
ORGANIZATION (CAMPO)**

Day: Wednesday
Date: March 13, 2019
Time: Beginning at 4:30 pm
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

AGENDA NOTES: The Carson Area Metropolitan Planning Organization (CAMPO) is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson Area Metropolitan Planning Organization staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or Comments@CarsonAreaMPO.com, or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted on the CAMPO website at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

3. DISCLOSURES: Any member of the CAMPO Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the CAMPO's official business. Such disclosures must also be made at such time the specific agenda item is introduced.

4. PUBLIC COMMENT: Members of the public who wish to address the CAMPO Board may approach the podium and speak on any matter relevant to or within the authority of CAMPO. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future CAMPO meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES:

5-A (For Possible Action) To approve the February 13, 2019 draft minutes.

6. PUBLIC MEETING ITEM(S):

6-A (For Information Only) Presentation and discussion the One Tahoe: Transportation Funding Initiative being undertaken by Tahoe the Transportation District.

Staff Summary: Tahoe Transportation District (TTD) will provide an informational presentation on the One Tahoe: Transportation Funding Initiative.

6-B (For Information Only) Presentation and discussion on ongoing efforts to update Carson City's Americans with Disabilities Act (ADA) Transition Plan for Transportation Facilities, Unified Planning Work Program Task 3.4.

Staff Summary: As required by federal regulations, entities shall make a good faith effort toward creating an inventory of ADA related barriers and developing an action plan to reduce barriers.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

7-A Future Agenda Items

8. BOARD COMMENTS (For Information Only): Status reports and comments from the members of the CAMPO Board.

9. The Next Meeting is Tentatively Scheduled: 4:30 p.m., Wednesday, April 10, 2019, at the Sierra Room - Community Center, 851 East William Street.

10. PUBLIC COMMENT: Members of the public who wish to address the CAMPO Board may approach the podium and speak on any matter relevant to or within the authority of CAMPO. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future CAMPO meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

11. ADJOURNMENT (For Possible Action)

This agenda has been posted at the following locations on Thursday, March 7, 2019, before 5:00 p.m.:

City Hall, 201 North Carson Street
Community Center, Sierra Room, 851 East William Street
Carson City Library, Carson City Library, 900 North Roop Street
Carson City Public Works, 3505 Butti Way
Carson City Planning Division, 108 E. Proctor Street
Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden
Lyon County Manager's Office, 27 South Main Street, Yerington
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
City Website: www.carson.org/agendas
State Website: <https://notice.nv.gov>

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, February 13, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Mark Kimbrough
 Vice Chairperson Greg Stedfield
 Member Lori Bagwell
 Member Brad Bonkowski
 Member Chas Macquarie
 Ex-Officio Member Sondra Rosenberg

STAFF: Lucia Maloney, Transportation Manager
 Dirk Goering, Senior Transportation Planner
 Karissa Moffett, Bicycle and Pedestrian Coordinator
 Todd Reese, Deputy District Attorney
 Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:33:54) - Chairperson Kimbrough called the meeting to order at 4:33 p.m. Ms. King called the roll; a quorum was present. Members Erb and Keller were absent.

2. AGENDA MANAGEMENT NOTICE (4:34:25) - Chairperson Kimbrough introduced this item and entertained modifications to the agenda; none were forthcoming.

3. DISCLOSURES (4:34:33) - Chairperson Kimbrough entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (4:34:40) - Chairperson Kimbrough entertained public comment. Mr. Goering introduced Transportation Planner Dan Anderson, and provided background information on his experience.

5. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 9, 2019 (4:36:12) - Chairperson Kimbrough introduced this item, and entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Macquarie seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4 - 0 - 1, Member Bagwell abstaining.**

6. PUBLIC MEETING ITEMS:

6(A) PRESENTATION AND DISCUSSION REGARDING CARSON CITY'S REGIONAL TRANSPORTATION PLAN AS IT PERTAINS TO LONG-RANGE PLANNING AND REGIONAL CONSISTENCY REVIEW (4:36:47) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. Ex-Officio Member Rosenberg

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commended Ms. Maloney's presentation, and thanked her. Ms. Maloney responded to additional questions of clarification. Chairperson Kimbrough commended and thanked Ms. Maloney for her presentation.

Chairperson Kimbrough entertained public comment. (4:59:59) NDOT Federal Programs Manager Louis Lem advised that the "current six-year federal money is authorized by Congress through 2020. So, again, it's important to keep that horizon in mind too."

6(B) POSSIBLE ACTION TO APPROVE THE SUBMITTAL OF A REQUEST TO THE NEVADA DEPARTMENT OF TRANSPORTATION TO RECLASSIFY COCHISE STREET, BETWEEN CLEARVIEW DRIVE AND BENNETT AVENUE, AS A MINOR COLLECTOR ROADWAY (5:00:46) - Chairperson Kimbrough introduced this item. Mr. Goering presented the agenda materials, and responded to questions of clarification. Member Bonkowski expressed the opinion "we don't currently have an adequate road structure in the southwest to meet or keep up with the traffic that will be generated by the projects that have gotten entitlements and are beginning to pull permits. So this is the first step for us to start building that infrastructure to meet the demand that's going to be coming." Mr. Goering responded to additional questions of clarification, and discussion followed.

Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bagwell moved to approve the submittal of a request to the Nevada Department of Transportation to reclassify Cochise Street, between Clearview Drive and Bennett Avenue, as a minor collector roadway. Member Bonkowski seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(C) POSSIBLE ACTION TO SET ANNUAL SAFETY PERFORMANCE TARGETS FOR 2019, AS REQUIRED BY THE CODE OF FEDERAL REGULATIONS AND THE FIXING AMERICA'S SURFACE TRANSPORTATION ("FAST") ACT (5:09:17) - Chairperson Kimbrough introduced this item, and Ms. Maloney presented the agenda materials. Ex-Officio Member Rosenberg and Ms. Maloney responded to questions of clarification and discussion followed. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve the Safety Performance Targets for 2019, as presented by staff. Member Bagwell seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(D) POSSIBLE ACTION TO APPROVE AN AMENDMENT TO THE 2019 / 2020 UNIFIED PLANNING WORK PROGRAM ("UPWP") TO REDUCE TASKS 1.3, 3.3, 4.2, AND 5.1 BY \$35,000, AND TO ADD \$70,000 TO TASKS 1.1, 3.2, 3.5, 4.1, AND 4.4; THE UPWP AMENDMENT INCLUDES MOVING \$35,000 FROM THE FY 2019 CARRYOVER BALANCE AND TO POSTPONE ADDITIONAL MEMBER CONTRIBUTIONS TO JULY 2019 WHEN ANNUAL INVOICES ARE REQUESTED (5:24:26) - Chairperson Kimbrough introduced this item, and Ms. Maloney presented the agenda materials. Ex-Officio Member Rosenberg explained the reason the CAMPO is no longer covered under NDOT's Coordinated Human Services Plan. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve Amendment 1 to CAMPO'S 2019 / 2020 Unified Planning Work Program, and to direct staff to make any technical corrections to the document that may be necessary, including to Table 1.1 and 1.2. Member Bagwell seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

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6(E) POSSIBLE ACTION TO APPROVE COOPERATIVE AGREEMENT PR060-19-804 WITH THE NEVADA DEPARTMENT OF TRANSPORTATION FOR FINANCIAL ASSISTANCE TO CAMPO TO DELIVER THE JAC TRANSIT DEVELOPMENT AND COORDINATED PLAN (5:33:56) - Chairperson Kimbrough introduced this item, and Ms. Maloney presented the agenda materials. Ex-Officio Member Rosenberg noted necessary corrections to the signature page. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve Cooperative Agreement PR060-19-804, between CAMPO and the Nevada Department of Transportation, and to direct staff to make any technical corrections necessary to complete the document. Member Bagwell seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.** Chairperson Kimbrough thanked Ex-Officio Member Rosenberg.

6(F) POSSIBLE ACTION TO APPROVE THE EXPENDITURE OF \$61,420, TO BE FUNDED FROM THE CAMPO / UNIFIED PLANNING WORK PROGRAM ACCOUNT, AND TO RECOMMEND APPROVAL OF CONTRACT NO. 1819-128, JAC TRANSIT DEVELOPMENT AND COORDINATED PLAN SERVICES TO LSC TRANSPORTATION CONSULTANTS, INC., FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$86,470.00, TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (5:36:56) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions. Chairperson Kimbrough entertained additional questions or comments of the CAMPO members and, when none were forthcoming, advised that LSC Transportation Consultants, Inc. has an excellent reputation in the Tahoe Basin and other areas that they've worked. (5:40:01) LSC Transportation Consultants, Inc. Principal Gordon Shaw thanked Chairperson Kimbrough for his kind words. Mr. Shaw thanked staff "for the effort that went into getting us to this point." He provided background information on his relocation to the area in 1992, and past projects done for Carson City. He commended the process leading to development of the contract, and commented "there's a lot of expenditures that social service programs do in the whole CAMPO area for transportation. And this gives us a chance to look at the public transit as well as all those other little vans you see running around and trying to see where we can save some dollars and make better use of the dollars."

Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Bagwell moved to recommend approval of Contract No. 1819-128, JAC Transit Development and Coordinated Plan Services, to LSC Transportation Consultants, Inc., for a total not-to-exceed amount of \$86,470.00, to the Carson City Regional Transportation Commission. Member Bonkowski seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(G) PRESENTATION AND DISCUSSION REGARDING LEAGUE OF AMERICAN BICYCLISTS' 2018 BICYCLE FRIENDLY COMMUNITY REPORT CARD FOR CARSON CITY AND 2018 PUBLIC SURVEY RESULTS (5:43:01) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. Chairperson Kimbrough entertained public comment; however, none was forthcoming.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS; FUTURE AGENDA ITEMS (5:49:59) - Chairperson Kimbrough introduced this item, and Ms. Maloney reviewed the tentative agenda for the March CAMPO meeting.

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8. CAMPO MEMBER COMMENTS (5:50:56) - Chairperson Kimbrough entertained CAMPO member comments; however, none were forthcoming.

9. THE NEXT MEETING IS TENTATIVE SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, MARCH 13, 2019 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET, CARSON CITY (5:51:02) - Chairperson Kimbrough read this information into the record.

10. PUBLIC COMMENT (5:51:08) - Chairperson Kimbrough entertained public comments; however, none were forthcoming.

11. ACTION ON ADJOURNMENT (5:51:17) - Chairperson Kimbrough adjourned the meeting at 5:51 p.m.

The Minutes of the February 13, 2019 Carson Area Metropolitan Planning Organization meeting are so approved this _____ day of March, 2019.

MARK KIMBROUGH, Chair



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: March 13, 2019

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: (For Information Only) Presentation and discussion the One Tahoe: Transportation Funding Initiative being undertaken by Tahoe the Transportation District.

Staff Summary: Tahoe Transportation District (TTD) will provide an informational presentation on the One Tahoe: Transportation Funding Initiative.

Agenda Action: Other/Presentation **Time Requested:** 25 minutes

Proposed Motion

N/A

Background/Issues & Analysis

One Tahoe: A Transportation Funding Initiative:

This initiative was created to complete funding on a long-awaited extensive transportation system envisioned by the Lake Tahoe community. The transportation system will enhance the traveling experience throughout the greater Lake Tahoe Region all while protecting Lake Tahoe's distinctive natural beauty. In addition to public listening and input sessions and meetings with area stakeholders, One Tahoe includes an active web page encouraging feedback from the public, businesses, and organizations. It is the goal of the One Tahoe initiative to communicate funding shortfalls and vehicle impacts on the region, and to gather input and ideas and ultimately prepare a plan featuring recommendations and next steps.

The presentation will be provided by Greg Krause, Morse Associates Consulting, LLC, working on behalf of TTD.

Additional information on this initiative can be found at: www.OneTahoe.org.

Applicable Statute, Code, Policy, Rule or Regulation

-N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, Fund Name, Account Name / Account Number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: N/A

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STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: March 13, 2019

Staff Contact: Dirk Goering, Senior Transportation Planner

Agenda Title: (For Information Only) Presentation and discussion on ongoing efforts to update Carson City's Americans with Disabilities Act (ADA) Transition Plan for Transportation Facilities, Unified Planning Work Program Task 3.4.

Staff Summary: As required by federal regulations, entities shall make a good faith effort toward creating an inventory of ADA related barriers and developing an action plan to reduce barriers.

Agenda Action: Other/Presentation

Time Requested: 10 minutes

Proposed Motion

N/A

Background/Issues & Analysis

An initial ADA Transition Plan for Transportation Facilities was created in March 2015. The plan inventoried 26 signalized intersections, 15 sidewalk corridors, and 41 transit stop facility locations.

The updated plan will focus on a gradual progression towards a comprehensive inventory. The plan is being modeled after Carson City's recently approved Pavement Management Plan, which uses performance districts and a set of criteria (pavement maintenance schedule, safety needs, traffic volumes, construction efficiencies, roadway functional class, and funding opportunities) to prioritize infrastructure projects. Since ADA improvements are required with certain pavement preservation treatments, staff believes that coupling the ADA Transition Plan with the Pavement Management Plan will result in a greater number of ADA improvements completed over time.

Over the past year, CAMPO and Carson City staff has worked to create an inventory of curb ramp locations and sidewalk for all five performance districts along the City's regional roads. The inventory has been created with the use of aerial photography and ground work.

In fiscal year 2018, Carson City's Streets Maintenance division poured 415 yards of concrete, 15,239 square feet of sidewalk/flatwork, and five (5) wheel chair ramps. To document all Carson City investment in ADA improvements, City work orders are being modified to better track which work orders contribute to the removal of ADA barriers. Much of this work is completed on local roads, where an inventory has not yet been developed.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: CAMPO Fund, Unified Planning Work Program Account / 245-3028-431-12-01, Task 3.4 Updates to Supporting Regional Planning Documents.

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: This work is budgeted under Task 3.4 *Updates to Supporting Regional Planning Documents* of CAMPO's 2019/2020 Unified Planning Work Program (UPWP) (\$35,000).

Supporting Material

N/A